Dec 30 '81 to Nov 24 '89

Minute Book

Sowerby's Ellison Glass Works Limited

Act 1862. s. 67.

Minutes of Meeting held at Mr Armstrong's Office on Friday. December 30th. 1881.

Present Messrs Geo. Spence - Chairman.
T. Grace.
J.R. Liddell.
A. Pott.

It was proposed by Mr Pott and seconded by Mr Liddell and
Book resolved ~~To pass a resolution~~ that the meeting adopt the Agreement
of 28th December. 1881 for the sale of the
works to the Company and ~~to order~~ that
the Seal of the Company be attached thereto.
This motion was carried unanimously.

The next meeting was fixed for Thursday
5th January. at Mr Armstrong's Office at 1. P.M.

George William Spence
Chairman

Minutes of Meeting held at Mr Armstrong's Office on Thursday January 5th 1882 at 1 P.M.

Present Messrs J.G. Sowerby. Chairman
" T Grace.
" R Green
" J.R. Liddell
" H Pitt
" G.W. Spence.

The minutes of the last meeting were read and confirmed.

The Secretary reported that the Agreement for the sale of the Works to the Company by Mr J.G. Sowerby and the promoter Mr G.W. Spence was on the 4th day of January 1882 filed with the Registrar of Joint Stock Companies.

On the motion of Mr G.W. Spence seconded by Mr R. Green it was resolved —

That in accordance with the letter of the said J.G. Sowerby of this date, the 1000 fully paid up shares in the Company to be issued to him in respect

of

Jany 5th of the purchase-money for the Works under the above-mentioned agreement be allotted as follows. viz.

		Shares	Nos
To	Mr Hugh Andrews of Felton Park Northumberland Colliery Owner and Mr George Armstrong of Newcastle on Tyne Solicitor	550.	1 to 550 ind
✓	" G. W. Spence of Newcastle-on-Tyne Accountant	20.	551 to 570
✓	" John Robinson Liddell of do Mining Engineer	20.	571 to 590
✓	" Nathl Grace of Otterburn Terrace Newcastle-on-Tyne. Gentleman	20.	591 to 610
✓	" Mrs Anne Sowerby of 5 Newton Grove Bedford Park Chiswick London. Widow.	40.	651 to 650 ~~690~~
✓	" Richd Green. of Summerhill. New in the County of Middlesex	50.	701 to 750
✓	" Henry Pitt of Victoria Terrace Low Fell Gateshead Glass Works Manager	50.	751 to 800
✓	" John Geo Sowerby of Gateshead in the County of Durham. Glass Manufacturer	200.	801 to 1000
✓	" H. Andrews of Felton Park Northumberland	50	651 to 700

It was moved by Mr Pitt and seconded by Mr Liddell "That the Registered Office of the Company be at the Company's Office. East St. Gateshead.

Jany 5. continued.

The meeting was then adjourned to the Works at Gateshead at 1 PM. on Friday 6th January.

Signed [signature]

Chairman

Jan 6/82

Minutes of Meeting held at Works on Friday 6th January at 1 P.M.

Present Mssrs J.G. Sowerby in chair.
" H Andrews.
" JR Liddell
" GW Spence
" R Green
" H Pett
" N. Grace.

The minutes of the last meeting having been read and confirmed the following resolutions were passed

On the motion of Mr Andrews seconded by Mr Liddell
That Mr J.G. Sowerby be the Chairman of the Company also that W. Beer be the Secretary of the Company
On the motion of Mr Andrews seconded by Mr Green
That the meetings of Directors take place on the last Thursday of each month at 10-30 A.M. at the Registered Office of the Company. That a copy of the minutes be posted to each Director immediately after the Meeting. That notices of meetings be posted four days before the day fixed.
The Secretary was instructed. To give notice to the Royal Insurance Co to endorse the Fire Policy.

To obtain cheques for Petty Cash as required
On the motion of Mr Andrews seconded by Mr Green it was resolved. That all cheques shall be signed by two directors and countersigned by the Secretary. That cheques and drafts be endorsed and drafts accepted by one Directors. That no accounts over £2 be paid except by Cheque. That all accounts be laid before the Directors at the monthly meeting.
The Secretary was instructed to inform the North Eastern and National Provincial Banks of the change of name of the firm. to forward to them the Signatures of the Directors and to instruct them in what manner cheques will be signed.

J G Sowerby

Jan 26/82 At the meeting of Directors held at the Works on Thursday January 26 - 1882.

Present Messrs J G Sowerby - Chairman
G W Spence
J R Liddell
N Grace.

The minutes of the last meeting having been read it was proposed by Mr Spence and seconded by Mr Grace that they be confirmed.

The Secretary was instructed to enquire whether notice had been given respecting the registered office of the Company and to prepare Share and Mortgage Registers.

It was proposed by Mr Liddell and seconded by Mr Grace that cheques be issued as follows.

Accounts as per account Book	1194. 13. 0
Salaries	109. 3. 4
Payment on account of Interest to Mrs Sowerby.	150
" " Salary to Mr J G Sowerby	60
	1513. 16. 4.

J G Sowerby

Feb 23 At the meeting of Directors held at the Works on Thursday ~~Jan~~ February 23 - 1882

Present Messrs J G Sowerby Chairman
" G. W Spence
" J R Liddell
" N Grace

The minutes of the last meeting were read and confirmed.

The secretary reported the receipt of the following letter from Mr Armstrong.

3 Royal Arcade Newcastle.

Dear Sir. - Sowerby's Ellison Glass Works Ltd.

We have to acknowledge that we hold for the Company the following documents viz -

1. Agreement for the sale & purchase of the works.
2. Certificate of Incorporation of company
3. Letters of Allotment in favour of Mr Sowerby Mr N Grace. Messrs Andrews - Armstrong Mr J.R. Liddell Mr R. Green Mr A Bell Mr J.G. Sowerby Mr G.W. Spence and Mr A Andrews.

Yours truly
G. Armstrong & Sons.

On the motion of Mr Spence seconded by Mr Grace it was resolved to enter this letter in the minutes.

Feb 23. (Directors meeting).

also of the following letter from Mr J.G. Sowerby to the Directors of Sowerby's Ellison Glass Works, &c

Gentlemen Feb 23. 1882.

I beg to give you notice that, subject to Article 18 I propose to transfer 10 shares Nos 801 & 810 in your company to Mr Arthur Philbrook of London. Yours &c

J.G. Sowerby

On the motion of Mr Grace seconded by Mr Spence it was resolved - That the Board sanction the transfer of the shares named in Mr Sowerby's letter.

Proposed by Mr Liddell and seconded by Mr Spence. That monthly payments on account of Interest be made to Mr Sowerby. and on account of Salary to Mr J.G. Sowerby.

Proposed by Mr Liddell and seconded by Mr Grace that the following be paid

Accounts as per Account Book. 1388.1.11

Drafts by North Eastern Bank 931.16.10

Mr Spence stated that at the next monthly meeting he would lay on the table the Balance Sheets for 1881 and the statement for Janry 1882.

J.G. Sowerby

Mar 30 At the meeting of Directors held at the Works on Thursday 30 March 1882.

Present Messrs J.G. Sowerby Chairman. J.R. Liddell, N. Grace. R. Green. H. Pitt and G.W. Spence

The minutes of the last meeting were read and confirmed.

The Certificate of Shares 801 & 810 sold to Mr Philbrough was sealed.

It was decided that the Secretary should be authorized under the seal of the Company to make affidavits or otherwise to act on behalf of the Company in County Court proceedings.

The following Papers were laid on the table

Balance Sheet of Sowerby & Co. 1881.

Returns for February 1882.

It was resolved that Payments be authorized as follows.

Accounts as per Account Book.	660.1.2
Acceptances per N.E. Bank.	1130.2.6
Payment on account to Mr Sowerby	150.
" " Mr J.G. Sowerby	60.
Salaries.	129.3.4

continued.

Mar 20. continued.

Resolved. That the Secretary write Mssrs Armstrong & Sons respecting the construction of Article 15 of the Agreement.

J G Sowerby

Ap 27/82 At the meeting of Directors held at the Works on Thursday 27th April/82

Present. Mssrs J.G. Sowerby Chairman. H. Andrews. R. Green. N. Grace. G.W. Spence and H. Pitt.

The minutes of last meeting were read and confirmed.

Statement for March was laid on the table.

A Sub Committee consisting of Messrs Liddell, Grace and Spence was appointed to examine accounts and draw up report thereon for the monthly meeting.

Mr Spence and the Secretary were requested to interview Mr Armstrong on the question of Mrs Sowerby's guarantee of an overdraft of £5000

Payments were authorized as follows.

Accounts as per Account Book.	405. 8. 5
Acceptances per NE Bank	1000. 17. 8.
Payment on account to Mr Sowerby	150. 0. 0
" " " Mr J.G Sowerby	75. 0. 0
Salaries	109. 3. 4.

J G Sowerby

Ap 27 At the first General Meeting held at the Works at 11.30 on Thursday April 27.

Present Messrs J.G Sowerby Chairman
H Andrews
R Green
N Grace
G.W Spence
H Pitt.

The Chairman reported the formation and satisfactory progress of the Company.

J G Sowerby

May 25/82 At the meeting of Directors held at the Works on Thursday 26th May 1882

Present. Messrs J.G. Sowerby Chairman J.R. Liddell. R. Green. N Grace. G.W. Spence and H. Pitt.

The minutes of the last meeting were read and confirmed.

The sub committee stated that they had passed the accounts shown in Account Book.

Payments were authorized as follows.

Accounts as per Book.	510.17.7
Acceptances per N.E. Bank.	1084.11.3
Payment on account to Mrs Sowerby	150.0.0
" " " Mr J.G Sowerby.	60.0.0
Salaries.	109.3.4

J G Sowerby

June 29/82 At the Meeting of Directors held at the Works on Thursday 29th June/82

Present Messrs JG Sowerby Chairman & Andrews. JR Liddell. GW Spence and HPH

The minutes of the last meeting were read and confirmed.

A letter was read from Mr Sowerby giving notice of transfer of 90 shares from himself to.

B. Noble and H Rose	69
H Andrews	16
B Noble	5

The transfer was approved and the official seal was ordered to be affixed to certificates as follows.

B. Noble & H Rose.	Nos 832 to 900.
H. Andrews.	" 816 to 831
B Noble	" 811 to 815

Mr Spence read letters which had passed between himself and the Manager of the North

June 29/82 continued

Eastern Bank in relation to the insufficiency of the balance to meet cheques on 3rd inst to meet which he (Catton) had demanded a personal guarantee.

The following payments were authorized

Accounts as per Account Book	254. 2. 6
Acceptances per NE Bank	694. 3. 0
Payment on account to Mrs Sowerby	150. 0. 0
" " " to W.J.G. Sowerby	85. 0. 0
Quarterly Salaries.	129. 3. 4

It was ordered that copies of the Report on the Works by the Committee be made and placed in the hands of the Directors as early as possible before the next meeting.

Mr Andrews gave notice of motion on the Report.

J G Sowerby

July 27/82

At the meeting of Directors held at the Works on Thursday 27th July 1882

Present Messrs J.G. Sowerby, Chairman
J.R. Liddell H. Andrews G. & J. Spence
& Grace & Pitt R. Green

The minutes of the last meeting were read and confirmed.

The Report of the Committee containing
1 Description of Property Premises
2 " Manufactures
3 Summary of Rents Salaries - Wages
4 Details of Insurances
5 List of Agencies - Agents.
6 Recommendations

appendix
Distribution of Reports.
Plans
1 Freehold + Leasehold Property
2 Ground plan of Works.

was laid on the table and ordered to be
perused with the Company's deeds

Mr Andrews moved according to notice that the Managing Director be requested to carry out the Recommendations of the Report.

The following payments were authorized
Accounts as per Account Book 138.9.10.2
Acceptances — N.E. Bank 6.5. 6.8
Payment on account of Mrs Sowerby 15.
— 60.
Monthly Salaries. 109.3.4
Directors Fees 125.0.0

~~It was ordered that Mr Green could not be considered a Director receiving a salary.~~

It was resolved that the next monthly meeting be held on Wednesday 23rd August that being the day fixed by the Articles for the ordinary meeting of shareholders.

J.G. Sowerby

Aug 23/82 At the meeting of Directors at the Works on Wednesday Aug 23rd at 10 30 A.M.

Present Messrs J G Sowerby Chairman
" J R Liddell
" N Grace
" G W Spence
" H Pitt.

The minutes of the last meeting were read and confirmed

The following payments were authorized.

Accounts as per account book	859. 10. 1
Acceptance — N E Bank.	970. 11. 4
Payment on a/c to Mr Sowerby	150. .
— to Mr J G —	75. .
Monthly salaries.	109. 3. 4

It was resolved to hold the Directors meetings in future on the last Thursday in each month at 3 PM. instead of 10.30 A.M. and that the Finance Committee meet at 2 P.M.

J G Sowerby

At the meeting of Shareholders at the Works on Wednesday Aug 23rd at 12 a.m.

Present Messrs J G Sowerby
" J R Liddell
" N Grace
" G W Spence
" H Pitt
" B Noble.

The Balance Sheet to June 30th shewing a profit of £ 1111. 12. 5 was presented and ordered to lie on the table.

J G Sowerby

Sep 28/82

At the meeting of Directors at the Works on Thursday Sep 28th @ 3 P.M.

Present. Mess J.G. Sowerby Chairman
" H Andrews
" N Grace.
" Geo Spence
" J R Liddell
" H Pitt.

The minutes of the last meeting were read and confirmed.

The minutes of the Shareholders meeting of Aug 23rd were signed by the Chairman

The following payments were authorized

Accounts as per Account Book	505-13-6
Acceptances - N.E Bank	638-16-2
Payment on a/c to Mrs Sowerby	309-10-11
" " to N J G	25
Quarterly salaries.	129-3-4

J G Sowerby

Oct 24/82

At the meeting of Directors at the Works on ~~Thursday~~ Tues Oct 24th at 11 A.M.

Present Mess J G Sowerby Chairman
" J R Liddell.
" G W Spence
" R Green
" H Pitt.

The minutes of the last meeting were read and confirmed

Mr Spence read a report recommending an alteration in the method of valuation of stock and gave notice of motion thereon. It was agreed that the report should be sent to the Directors in succession.

The following payments were authorized.

Accounts payable by Cheque.	361-15-1
Acceptances - - N.E Bank.	735-2-6
Payment on a/c to Mrs Sowerby	150-0-0
" " " N Sowerby	60-0-0
Monthly salaries	109-3-4

J G Sowerby

Nov 27/82

At the meeting of Directors held at the Works on Monday 27th November 1882 @ 3 PM.

Present Mr JG Sowerby Chairman
A Andrews.
EW Spencer
O Grace.
JR Liddell
H Pitt

The minutes of the last meeting were read and confirmed.

In accordance with notice Mr Spencer moved that the monthly statements be made up on the principle discussed in the Report and that the accumulated difference between the results of the different methods of calculation be brought into the next monthly statement, also that the stock be taken at Christmas 1882 on the following basis. All goods made in 1882 to be valued at list prices and goods in stock prior to January 1st 1882 at the price at which they stood in the stock sheets of Xmas 1881.

It was resolved that no change be made in the day or hour of the Directors monthly meetings except by notice given at the preceding meeting and that such meetings be held henceforward at 2.30 PM.

The Managing Director promised to lay on the table at the next meeting a Report on the American Journey

The following payments were authorized

Accounts as per account Book	354.2.10
Acceptances — Nat Bank	829.6.2
Payment on a/c Mr Sowerby	150.0.0
" " - Mr JG "	75.0.0
" " Commissions —	55.0.0
" " Monthly salaries	109.3.4

JG Sowerby

1882 At the meeting of Directors held at the Works on Thursday Dec 28 at 2.30.

Present. Mr J.G. Sowerby Chairman
A Andrews
G.W. Spence
J.R. Liddell
N. Grace
A. Pitt

The minutes of the last meeting were read and confirmed.

Contracts for Coal & Lead were ratified on the American Journey

The Secretary read the Report submitted by Mr Sowerby.

The following payments were authorized.

Accounts payable by cheque	401.1.6
Acceptances to N.E. Bank	890.8.2
Payment on a/c of Int & Mr Sowerby's Law charges	150
" " of Principal	1000.
" " to Mr J.G. Sowerby	70
Quarterly Salaries	129.3.4

J.G. Sowerby

1883 At the meeting of Directors held at the Works on Thursday January 25 at 2.30 PM

Present Mr J.G. Sowerby Chairm.
" G.W. Spence
" J.R. Liddell
" N. Grace
" R. Grace
" A. Pitt

The minutes of the last meeting were read and confirmed.

Mr Spence presented the Draft balance Sheet shewing a profit of £6448.14.10. This was passed and it was resolved that it be presented to the shareholders at the general meeting to be held at the Works on Thursday Feby 22nd at 3.30 P.M.

The following payments were authorized

Accounts payable by cheque	420.17.9
Acceptances to North Eastern Bank	840.13.11
Payment of Interest to Mr Sowerby on Law charges.	15.1.7
" on account to Mr Sowerby	60.0.0
" " of Commission 2½ "	600.0.0
Directors Fees	125.0.0
Salaries (including annual donations)	203.6.8

J.G. Sowerby

1883 At the meeting of Directors held at the Works on Thursday 22 February at 2.30 P.M.

Present Mr J.G Sowerby Chairman
" Andrews
" Spence
" Liddell
" Pitt
" Grace

The minutes of the last meeting were read and confirmed

A letter from Mr Sowerby on the subject of his remuneration was read and it was resolved to allow its consideration to stand over

The balance sheet and report were approved and it was resolved to present them to the Shareholders meeting

The following payments were authorized

Accounts as per book	271.4.9
Acceptances per N.E Bank	388.6.11
Interest to Mr Sowerby	135.15.6
On account to Mr Sowerby	60-0-0
Monthly Salaries	100.16.8

The Secretary was instructed to write Mr Sowerby in explanation of the deduction from the last payment of interest.

J G Sowerby

1883 At the meeting of Shareholders held at the Works on Thursday 22nd February at 4 P.M.

Present. Mr J.G. Sowerby. ~~H Andrews~~. G.W Spence J.R Liddell. H Pitt. N Grace and B Noble

The Directors presented the following Report. which was adopted

Gentlemen.

In presenting you with the Balance Sheet and Profit & Loss account for the first years trading of the Company, we beg to draw your attention to the figures of the Profit & Loss account.

The sums shown as profit are exceptional and should not be taken as representing what may be anticipated as future profit. The item 3473.4.6 described as Reserve Profit 1881 is the profit resulting from the sale of stock purchased of Messrs Sowerby & Co and against this profit no charge whatever has been made for selling expenses. The item £2975.10.4 is the profit on goods sold out of stock manufactured during the year and against the quantity manufactured the whole of the current charges have been debited in order to give a truer basis of comparison with subsequent years and in order to ascertain the actual profit on the goods manufactured. The whole of the stock purchased

has not yet been sold and the profit on the portion of stock remaining will be brought into account as soon as it is disposed of. The profit on manufactured stock for the year is equal to £11.10.8 per cent and we recommend that a dividend at the rate of five per cent per annum amounting to £500 be paid forthwith. free of Income Tax out of the profits of £2975.10.4 and that the balance of £2475.10.0 together with the sum of £3473.4.6 be carried to a Reserve Fund to be dealt with at a future date.

The retiring Directors, Mr Spilla & Mr Grace and the Auditors were reelected.

I G Sowerby

Mch 29/83

At the meeting of Directors held at the Works on Thursday 29th March
Present. Mr J.G. Sowerby Chairman
" Andrews.
" Spence
" Caddell
" Pitt
" Grace.

The minutes of last Directors and of the Shareholders general meeting were read and confirmed.

Mr Sowerby's application for increased remuneration being considered, it was ~~agreed~~ further adjourned.
~~agreed~~ until the profits of the year 1883 should be ascertained

The following payments were authorized.

Accounts as per book.		430.19.1
Acceptances per N.P.Bank.		219.5.10
Interest to Mrs Sowerby.	139.13.4	
Purchases. 2.		141.13.4
On account to Mr Sowerby		75.0.0
Quarterly Salaries.		120-16.8

I G Sowerby

April 26/83 At the meeting of Directors held at the Works on Thursday 26th April at 2.30 P.M.

Present. Mr J.G Sowerby
" R Green
" Spence
" Pitt
" Grace.
" Armstrong.

The minutes of the last meeting were read and confirmed.

Assent was given to the transfer of W Liddle's shares to Mrs A Sowerby.

The following payments were authorised.

Accounts as per book	598.11.10
Acceptances to W.E Bank	675.6.2
Interest to Mrs Sowerby	139.13.4
Returns	14.0.0
Monthly payment to Mr Sowby	60.0.0
Salaries	100.6.8

J G Sowerby

May 31/83 At the meeting of Directors held at the Works on Thursday 31st May & adjourned to Friday 1st June at 2.30 P.M. and adjourned at once to Friday 1st June at 10.30 AM

Present Mr J.G Sowerby
Mr Spence
Mr Pitt.

It was resolved that.

The minutes of the last meeting be read and confirmed

The transfer dated May 3. 1883 of 20 shares 2571 to 2590 inclusive from J.R Liddell to Mrs Ann Sowerby be sanctioned.

The Payments following be authorised.

Accounts as per book	162.7.6
Acceptances to W.E Bank	799.15.2
Interest to Mrs Sowerby	139.13.4
Account to Mr Sowerby	75.
Monthly Salaries	100.16.8.

J G Sowerby

June 28/83 At the meeting of Directors held at the Works pro forma on Thursday 28th June and adjourned to Friday 29th June at 2.30 P.M.

Present Mr J.G. Sowerby
Mr Spence
Mr Pitt

The minutes of the last meeting were read and confirmed.

The following payments were authorized.

Accounts as per book	382.2.5
Acceptances per N.E.Bank	831.5.4
Interest to Mrs Sowerby	139.13.4
On account to Mr Sowerby	60.0.0
Quarterly Salaries	120.16.8

J.G. Sowerby

July 26/83 At the meeting of Directors held at the Works on Thursday 26th July ~~and at~~

Present Mr J.G. Sowerby
" Spence
" Grace
" Pitt.

The minutes of the last meeting were read and confirmed.

It was resolved that the next Directors meeting be held on August 22nd, being the day fixed by the Articles for the General Meeting.

Mr Spence presented the Balance Sheets for the half year ending June 30th. ~~which~~ and a Report on the working. It was resolved that these be circulated

The following payments were authorized.

Accounts as per book.	429.6.2
Acceptances per N.E.Bank.	717.5 ~~139.13.4~~
Interest to Mrs Sowerby	139.13.4
On account to Mr J.G.	200.0.0
Monthly Salaries	100.16.8
Directors Fees	100.

J.G. Sowerby.

July 31/83

at a subsequent meeting on Tuesday 31st July
present W Sowerby
" Spruce
" Green
" Pitt.

a discussion took place arising out of the
report of balance sheet when it was decided
that notice be given for a reduction of
wages.

J G Sowerby

Aug 27/83

at the Directors Meeting held at the Works
on Wednesday August 22nd at 2.30 P.M.
Present W J G Sowerby
" A Andrews.
G W Spruce
" A Green
R Green
" H Pitt.

The minutes of the last meeting were read
and confirmed.
The following payments were authorized.

Accounts as per book		174.8.2
Acceptances to W E Bank		165.18.8
To Mrs Sowerby Interest	139.13.4	
Less unpaid	6.19.2	132.14.2
To W J G. Sowerby		20.0.0
Monthly Salaries		100.16.8

J G Sowerby

1883

At the General Meeting of Shareholders held at the Works at 3.30 on Wednesday 22nd August. Present.

W J G Sowerby
~ H Andrews
. B Nott
. J W Spence
. N Grace
. R Green
~ H Pitt.

The balance Sheet was presented.

It was resolved that the General Meetings of Shareholders be held in future on the same days as the Directors meetings for February and August respectively

J G Sowerby

1883

At the Meeting of Directors held at the Works at 2.15 on Wednesday 26th Sept.

Present N Grace
~ Pitt.

The following payments were authorized.

Accounts as per book.	142. 3. 7
Acceptances to N.E Bank.	921. 17. 1
Intrest to Mrs Sowerby	139. 13. 4
Quarterly Salaries.	120. 16. 8

The contract for Alkali at 7.17.6 was confirmed.

J G Sowerby

Oct 18/83

At a special Meeting of Directors held at the Works at 11 A.M. on Thursday 18th October 1883

Present W J G Sowerby
" Spence
" Green
" Green
" Pett.

It was resolved on the motion of Mr Spence seconded by Mr Green that the directors recommend to a general meeting of shareholders that a competent valuer or valuers be employed to value the works plant & stock with a view to use such valuation for the purpose of raising fresh capital and also to a rearrangement with the mortgagees.

Also that an Extraordinary General meeting of Shareholders be held on the 8th November at 11. a.m. to confirm the above resolution.

W G Sowerby

Oct 25/83

At the monthly meeting of Directors held at the Works at 2.30 PM on Thursday 25th October 1883

Present W J G Sowerby
" Spence
" Green
" Green
" Pett.

The minutes of the following meetings were read and confirmed. Directors Aug 22nd Shareholders Aug 22nd. Directors 26th Sept. Special Directors Oct 18th. It was resolved to substitute for the words "and also to a rearrangement with the mortgagees" the following "and that the date of such valuation be left to the discretion of the directors.

Mr Sowerby handed in a written notice to determine his service as Managing Director six months from 25th Oct.

The following payments were authorized.

Accounts as per book	562. 4. 11
Acceptances to N.E.Bank	1075. 18. 2
Interest to Mrs Sowerby	141. 11. 2
On account to Mr Sowerby	60
Monthly Salaries	100. 16. 8

J G Sowerby

Nov 8/83

at an Extraordinary General Meeting of Shareholders held at the Works at 11 AM on Thursday 8th Nov.

The following resolution was proposed

That a competent valuer or valuers be employed to value the works plant & stock with a view to use such valuation for the purpose of raising fresh capital and that the date of such valuation be left to the discretion of the directors.

Mr Armstrong voted against with 550 shs

The motion was declared not carried.

J G Sowerby

Nov 29/83

At the monthly Meeting of Directors held at the Works at 2.30 PM. on Thursday 29th Nov

Present Mr J G Sowerby.
" Andrews
" Spence
" Pitt.

It was resolved That Mr Sowerby's resignation be accepted and that the Secretary acknowledge receipt of his notice

The following payments were authorized

Accounts as per book.	571.12.6
Acceptances at N.P. Bank	1003.15.4
Interest to Mr Sowerby	141.11.2
Monthly Salaries	107.16.8

It was resolved to request quotations of Materials to be presented to the next meeting.

Henderson.

Chairman

Dec 22/83

At a special meeting of Directors held at the Works on Saturday 22nd December @ 2 PM.

Present Mr J.G. Sowerby
" Andrews
" G.W. Spence
" Pitt

It was resolved

That in consequence of Mr J.G. Sowerby the Managing Director having filed a petition for liquidation of his private estate Mr Pitt is hereby ~~appointed Managing Director under the termination of Mr Sowerby's notice~~

11/A

~~That Mr Pitt be~~ authorized to sign checks in place of Mr Sowerby 11/A.

That Mr Sowerby is hereby authorized and requested to deliver up to Mr Pitt all keys belonging to the Works.

Andrews
Chairman

Dec 27/83

At the meeting of Directors held at the Works on Thursday 27th December at 2.30 PM

Present Mr Andrews
" Spence
" Green
" Pitt.

It was resolved that Mr Andrews be elected Chairman of the Board.

" that the sum of £189.19.5 the balance of salary to the end of his notice be paid to Mr Sowerby.

The following letter was read.

Gateshead Dec 27th 1883.

Gentlemen

I hereby resign my position of Managing Director of Sowerbys Ellenfoot Works from this date

Yours faithfully J.G. Sowerby

To the Directors Sowerbys Ellenfoot Glass Works Ltd

Resolved to accept Mr Sowerbys resignation.

Resolved that Mr Jas Barketts offer to supply Coal as last year at 5/1 per ton be accepted.

The Secretary was instructed to obtain the consent of the North Eastern Bank to a temporary increase of the overdraft to £4800.

Dec 27/83

Continued

Was determined to hold the next Directors meeting on Jany 24th.

The following payments were authorized

Accounts as per account book	286.5.4
Acceptances to U.E.Bank.	298.11.3
Payment of balance to Mr Sowerby	189.19.5
Interest to Mrs Sowerby	141.11.2
Account of Capital to Mrs Sowerby	1000.0.0
Quarterly Salaries	120.16.8
Mr Green's balance.	192
Directors Fees	100.

Howidson

Jany 24/84

At the meeting of Directors held at the Works on Thursday 24th January at 2.30 P.M.

Present Mr Andrews
" Pitt
" Green
" Spence
" Grace.

The minutes of the last meeting were read and confirmed.

Mr Spence was authorized to examine and pass the financial statement.

The consideration of the Adams Glue Co. Reduction of Salaries and Spanish and Australian journeys was postponed.

The meeting was adjourned to Thursday Feb 8th @ 2. P.M.

G W Spence

Febry 7/84

At the Meeting of Directors held at the Works on Thursday 7 February at 2 P.M.

Present Mr Andrew
- Spence
- Pett

The minutes of the last meeting were read and confirmed.

The Secretary was instructed to write the Bank to request that the overdraft might be increased to £5000 till the middle of April.

To write Mr Green to print out the machinery for pushing sales.

To accept offers of Material from Mess Scott Bros Nitrate @ 10/7/6 and from Ridley & Sand @ 15/6.

Mr George Sowerby was appointed manager of the Stannel Glue Works at a salary of £350 per annum and a commission of 5 per cent on the profits. the appointment to be terminable at the end of the first twelve months.

The Balance Sheet as sketched by Mr Spence was adopted.

The financial statement for January was approved and the following amounts ordered to be paid.

Accounts as per account Book	614-10-3
Acceptances to N.E Bank	924-2-5
Interest to Mr Sowerby	136-9-9
Monthly Salaries	100-16-8

G W Spence

Feby 28/84

At the Meeting of Directors held at the Works on Thursday 28 February at 2.30 P.M.

Present Mr Pitt
Mr Spence

The minutes of the last meeting were read and confirmed

The balance sheet and report were approved and it was resolved to present them to the Shareholders

The following payments were authorized

Accounts as per Account Book	672. 6. 7
Acceptances at N.E. Bank	928. 5.
Interest to Mrs Sowerby	136. 9. 9
Monthly Salaries.	100. 16. 8

Henderson.

Feby 28/84

At the General meeting of Shareholders held at the Works on Thursday 28 February at 3.30 P.M.

Present Mr Pitt
Spence.

The Directors presented the following report.

The Balance Sheet of the Company at the end of 1883 shews that we have paid a further instalment of the debt due to Mrs Sowerby as provided by the Mortgage deed viz £100 but the liabilities of the Company remain at about the same amount as in 1882. This result would not have been the case but for the general dullness of trade which has reduced the amount of sales nearly £4000 and the Stock resting at December is increased by that amount.

The balance of profit available for dividend is £ 714. 10. 9 equal to a little over 7 per cent on the Share capital.

The Directors have written off a large sum for depreciation loss on working and bad debts in the Stained Glass Department amounting to £ 1886. 17. 6 and they have made a temporary arrangement for the further carrying on of this department which they hope will prevent any

further loss.

They have also thought it the proper course to write off the Reserve Fund a sum of £718.10.0 a greater portion of the amount at which the stock of Cullet was valued when transferred to the Company and this is now represented by a merely nominal sum in the stock of £1893.13.3

The Directors recommend that a dividend of five per cent per annum be paid at the end of April.

Hawdon.

Mch 8/84

At a meeting of Directors held at W Armstrongs office at 1 P.M. on Saturday 8th inst.

Present W Andrews
" Pott
" Spence

W Sowerby's desire to return to the works having been brought before the Directors Resolved that they regret that they cannot in the interest of the Company arrange for W. Sowerby to return to the works or find any employment for him therein. - as however it is important to extend the sales abroad the Directors would be glad to receive an offer from W Sowerby to sell goods abroad at a fixed salary with a commission

Until some such arrangement is made with W Sowerby it is desireable that he should withdraw from the works and W Beer is requested to convey this intimation to W Sowerby.

Hawdon

Mch 28/84 at the Directors Meeting held at the Works on Thursday 28th March/84

Present Mr Andrews.
" Pitt
" Green
" Spence.

also Mr Sowerby and Mr Armstrong

Resolved

That a Special Meeting of Shareholders be held on Friday 4th April at 2 PM. to take into consideration Mr Sowerbys application to reappoint Mr Sowerby manager of the Works.

Howard Ross.

April 4/84 at the Directors Meeting held at the Works on Friday 4th April/84

Present Mr Pitt
" Spence
" Green.

Resolved

That it is expedient to reappoint Mr Sowerby at present.

Howard Ross.

April 4/84

At the Special Meeting of Shareholders held at the Works on Friday 4th April at 2 P.M.

Present Mr Andrews
" Armstrong
" Green
" Noble
" Pitt
" Spence

Resolved

That Mr J.G. Sowerby be appointed Joint Manager of the Works in conjunction with Mr Pitt at a salary at the rate of £800 per year. The appointment to commence from the 7th day of April instant and such engagement to continue until determined by either party by 3 months notice in writing ending at any time of the year.

That the present arrangement as to signatures remain unaltered.

Andrews.
Chairman.

April 24/84

At a Meeting of Directors held Thursday 24th April at the Works.

Present Mr Andrews
" Pitt
" Spence
" Armstrong.

Resolved.

Mr Nathaniel Green having resigned his office as a Director that Mr George Sowerby be appointed in his place and that Mr John George Sowerby be appointed as Director.

That in future all cheques are to be signed by two Directors and countersigned by Mr G. W. Spence or other the Accountant for the time being.

That a copy of these Resolutions be forwarded to the North Eastern and the National Provincial Banks.

Andrews.
Chairman.

The following payments were authorized to be made as the finances

permit. viz.

Accounts as per book	812.9.8	
Acceptances to NE Bank	618.3.9	
Sundries.		
W Green for Spanish journey	20.	
W H Pitt. American "	30.	
Mrs Sowerby	350.	
W Green. Commission	192.	
Directors Fees	75.	
Dividend	500.	
Interest to Mrs Sowerby		
Mar 136.9.9		
April 136.9.9	272.19.6	
Salaries.		
W Sowerby 66.13.4		
W Pitt &c 100.16.8	167.10.	
	£3038.2.11	

J G Sowerby

May 29/84

At a Meeting of Directors held at the Works on Thursday 29 May/84

Present. W Sowerby
" Andrews
" Bowe
" Green
J Sowerby
Pitt.

The minutes of the last meeting were read and confirmed

A Certificate was issued for the shares transferred from Mr N Grace to W J Sowerby

It was resolved that W Beers resignation of the Secretaryship three months from this date that is on the last day of August 1884 be accepted.

The following amounts were ordered to be paid.

Accounts as per book	746.17.
Acceptances due in June	898.18.4
Interest to Mrs Sowerby	136.9.9
Monthly Salaries	167.10.0

Henderson
"

June 26/84

At a Meeting of Directors held at the Works on Thursday 26 June. 1884 at 2.30 P.M.

Present Mr A Andrews.
H Sowerby
A Pitt
Geo Spence
G Sowerby

The 5 Shares Nos 811 to 815 were transferred from Mr R Noble to Mrs Sowerby and the Company's Seal was affixed to the Certificate.

It was resolved

That Mr A Pitt be appointed Agent for the Company in Canada and the United States for 12 months certain on a Commission of 5% on nett Sales

That the Company sanction Mr Pitts acceptance of the appointed agencies for any other manufactured Soda crystal Glass and that his travelling expenses for 12 months be paid at a rate per diem while travelling to be agreed upon with Mr Sowerby objection with £50 for office expenses and the cost of his removing to Canada.

That Mr Beer be appointed Agent for Spain Italy and the Mediterranean ports on the same terms

That the ordinary Directors Meetings be held once in three months from this date

It was resolved to offer to contract with Messrs Brunner Mond & Co for alkali at £7 15/0 per ton for two years and that if they decline this that the present arrangement remain unaltered.

That the following amounts be paid.

Accounts as per book	357-10-10
Acceptances N.E Bank	373-4-5
Dividend to Mrs Sowerby	136-9-9
Quarterly Salaries	187-10-0

Andrews

August 5/84

At a meeting of Directors held at the Works on Tuesday 5th August

Present Mr Andrews
" Sowerby
" Pitt
" Spence
" J Sowerby

The minutes of the previous meeting were read and confirmed with the exception of the portions relating to Agencies ~~which~~

Mr Andrews gave in his resignation as a Director

Mr A Sowerby was appointed a Director.

Aug 21/84

At a meeting of Directors held at the Works on Thursday 21st August & was. Present

Mr J G Sowerby
Mr G Sowerby
Mr Pitt

The minutes of the last meeting were read and confirmed.

It was resolved That cheques be signed by Mr J G Sowerby Mr G Sowerby Directors and by Mr A Dodds Cashier.

That certificates of shares be signed by the same persons.

That a commission of 5 per cent on nett profits be payable to Mr J G Sowerby & date from the time of his Reappointment as a Director.

That the following transfers be registered

From Mr Pitt to Mr A Sowerby 50 shares.
" Spence " " 20
" Bilbrough " 8.
" " Mr J G Sowerby 1
" " Mr J Andrews 1

That the meeting be adjourned to 10 AM. on Saturday.

June 16/85 — At a Meeting of Directors held on Tuesday the 16th June 1885 at the Works

present Wm. J. P. Sowerby
" G Sowerby

It was resolved that the Lease of Thomas Loveridge. 32 Noble Street London E.C. to the Company of four Upper Floors as Offices situated at 19 Basinghall Street in the City of London be signed by two Directors & the Seal of the Company affixed thereto

J. G. Sowerby.

Feby 23/84 — At an extraordinary General Meeting of Shareholders held at the Works on Wednesday the 23rd Feby 1884 at 12 o'Clock am.

Present Wm. Armstrong. Wm. Andrews Wm. Noble Wm. J. W. Spence Wm. Green Wm. Jack Wm. Armstrong Solicitor, & the Cashier

On the Motion of Wm. Andrews seconded by Wm. Green. Wm. Noble was elected Chairman

Requisition for extraordinary Meeting was read

Wm. Andrews proposed and Wm. Green seconded that the following members be elected Directors in addition to the existing Directors

Wm. A Andrews Wm. B Noble Wm. J. W. Spence
Wm. Richard Jack & Wm. J. K. Armstrong

Carried — Wm Noble chairman

Copy of Notice calling above meeting

To The Directors of Sowerby's Ellison Glass Works Ltd

We the undersigned being Shareholders in the Sowerby's Ellison Glass Works Ltd holding in the aggregate not less than one fifth part of the amount of the nominal Capital of the Company hereby require you to convene an extraordinary general meeting of Shareholders to be held on the 23rd day of Feby next at 12 Oclock for the purpose of appointing five new Directors or such further number as the meeting may determine in addition to the existing Directors of the Company

Dated this 29th day of January 1884 — Signed A. Andrews, Geo Armstrong

Feby 23/84 At the General Meeting of Shareholders held at the Works on Wednesday the 23rd Feby/84

Wm. B Noble Chairman

Notice calling Ordinary Meeting was read

The Minutes of the General Shareholders Meeting held on Feby 28/84 also those of the Special Shareholders Meeting held on April 4th/84 were read.

Balance Sheet Submitted

It was resolved that it be an instruction to the Directors to take steps forthwith Closing the Stained Glass Works and disposing of the Plant with or without the premises.

B Noble chairman

Copy of Notice calling above meeting

Feby 15th 1884

The Half Yearly ordinary meeting of Shareholders will be held at the Works on Wednesday the 23rd inst ~~immediately at 12 A~~ m after the Special Meeting convened for for 12 o'clock when your attendance is requested

Yours obediently

A Boddo

Cashier

Feby 23/84 At a Directors Meeting held at the Works on Wednesday the 23rd Feby/84. Wm. Noble Chairman

Present Wm. Andrews Wm. Noble Wm. Spence Wm. Green Wm. J K Armstrong & Wm. Jack Wm. Armstrong Solicitor and the Cashier

Wm. Andrews proposed and Wm. Spence seconded that Wm. A Boddo the Cashier of the Company be elected Secretary also. and that he retain Custody of the Company's Seal. Carried

Wm. Andrews proposed and Wm. Green seconded That all Cheques shall be signed and Drafts accepted by two Directors and Countersigned by the Secretary That Cheques and Drafts be endorsed by one Director and the Secretary That no accounts over £2 be paid except by cheque & That all accounts be laid before the Directors at the Monthly Meeting.

The Secretary was instructed to inform the North Eastern Bank and National Provincial Bank of this resolution.

Wm. Sowerby was asked if he intended to continue his position as Manager of

Continued

the Wrths. The further consideration of this question was deferred until this day week.

It was ordered that

A Meeting of Directors be held at Wm. Armstrongs Office on ~~Thursday~~ the 24th inst at 12 o'clock

Wm noble chairman

Feby 24th/87

At a Directors Meeting held at ~~Gateshead~~ Wm. Armstrongs Office on Thursday the 24th Feby 1887

Present Wm. Andrews Wm. Green Wm. Noble & Wm. Spence. Wm. Armstrong Solicitor and the Secretary

Wm. Noble Chairman

The Secretary was instructed to obtain the Consent of the North Eastern Banking Co to an increase of the Overdraft to £5.000

Wm noble chairman

March 2nd/87 At a meeting of Directors of Sowerby's Ellison Glass Works Limited held at the Company's Works on Wednesday the 2nd March 1887

Present Wm. Noble Chairman
Wm. Jack
Wm Spence
Wm. J.R. Armstrong

The Minutes of the following meetings were read and confirmed Extraordinary Meeting of Shareholders held on Feby 23rd. Half Yearly Ordinary Meeting of Shareholders held on Feby 23rd. Directors Meeting held Feby 23rd and Directors Meeting held Feby 24th/87

Wm. Sowerby said that he would be willing to continue the management of the Works if the Directors would arrange that the existing state of matters should remain so far as concerns the Manufacturing: that he thought £8000 or £9000 worth of the Stocks which had become antiquated should be sold: that prices should be reduced generally, and that he had no suggestions to offer as to the best means of raising money to carry on the business.

He explained that the loss last year as shown by the Balance Sheet did not arise from bad Management but was the result partly of a strike among the Glass makers over which he had no control, and partly of the reduced valuation of the Stock as compared with the Stock Sheets of Decr 31st 1885

Wm. Sowerby was instructed to give a fortnight's notice to the employees in the Stained Glass Work also to prepare a list of contracts now on hand and to make arrangements for their completion as expeditiously as possible. He intimated that a few of the Workmen were willing to take on lease the Stained Glass premises at a low rental. and the Board requested him to ascertain whether the men will make an offer for the premises Stock &c, and what security they can give.

Wm. Sowerby was instructed to get estimates for erecting a Building at the Newcastle Exhibition

It was resolved that a Directors Meeting should be held on the last Wednesday of every month.

Wm Noble chairman

March 10th 1887 At a meeting of Directors of Sowerbys Ellison Glass Works Limited held at the Companys Works on Thursday 10th March 1887

Present Wm. Noble Chairman
Wm. Spence
Wm. E.K. Armstrong

The Minutes of the last meeting were read and Confirmed

A List of Contracts now in hand in the Stained Glass Works which will take about five weeks to Complete was submitted. Wm. Sowerby said the workmen would not make an offer for the Premises but he expected one or two from outsiders shortly

Messrs Harrison & Lowes submitted an estimate of £170 for erecting a Building at the Echibition discussion deferred.

It was resolved that the seal of the Company be affixed to a general Power of Attorney in favour of Wm. K.I. Phillips Amsterdam

The resignation of Wm. T. D Thompson was submitted dated 5th inst

The return of Wm. H. W Pitt from his Canadian journey was reported

Noble

March 30/87 At a Meeting of Directors of Sowerbys Ellison Glass Works Limited held at Wm. Armstrongs Office on Wednesday the 30th March 1887

Present Wm. Noble Chairman
Wm. Spence
Wm. Jack
x Wm. J.K. Armstrong

The minutes of the last meeting were read and Confirmed

The Secretary reported that he had made a formal application to the Newcastle Exchibition Committee explaining that unforeseen circumstances would probably prevent our occupying the space for which we had paid, & asking whether they will repay to us the rent & take charge of the letting themselves or will sanction our doings.

Wm. Noble & the Secretary were empowered to revise the Insurances, and to reduce the Amount of same as they should see fit.

The following payments were authorized Accounts as per book £701. 10. 1. Acceptances due in April £372. 3. 10. Monthly Salaries £47. 18. 4 & Quarterly Salaries £35. 0. 0

Noble

April 27th At a meeting of Directors of Sowerbys Ellison Glass Works Ltd held at Wm. Armstrongs Office on Wednesday the 27th day of April 1887

Present Wm. Noble Chairman
Wm. Spence
Wm. Andrews
x Wm. Armstrong Solicitor

The Minutes of the last meeting were read and Confirmed

The Secretary reported that it was now impossible to relet the Space at the Newcastle Exchibition.

The Secretary also reported that the Insurances had been reduced from £30.500 to £24.000 particulars of which are as follows

Buildings	8.000
Machinery Fixtures Tools &c	6.000
Stock in Trade	10.000
	£24.000

The resignation of Wm. N. N. Pitt was submitted and the Secretary was instructed to inform him that his engagement would cease on the 30th day of April

It was resolved that no more orders be taken for the Stained Glass Works and that the men be paid off when existing orders are finished

Continued

April 27th A Discussion took place as to the advisability of disposing of the business as a going concern when it was decided that Wm. Armstrong the Secretary should endeavour to find a purchaser & report thereon at a Meeting which was ordered to be held this day week

The Secretary was instructed to give three months notice to Wm. J. G. Sowerby terminating his engagement as Manager on the 28th day of July

Wm. Noble was instructed to examine the Patent rights now in the possession of the Company

The following accounts &c were passed

Accounts as per book	1136.	0.	8
Acceptance due in April	757.	11.	9
Monthly Salaries	114.	11.	8

Wm. Noble

May 4th — No meeting held

May 9th At a meeting of Directors of Sowerbys Ellison Glass Works Limited held at the Works on Monday May 9th 1887 at 12.30

Present Wm. Noble Chairman
Wm. Spence
Wm. H. R. Armstrong
& Wm. Armstrong Solicitor

The Minutes of the last meeting were read and Confirmed

The Secretary reported that negotiations with Wm. Drummond are in progress respecting the Stained Glass Works

The meeting was adjourned to 10th May at 3.30 pm at Wm. Armstrongs Office

Wm. Noble

May 10th Meeting further adjourned to May 12th at 11.30

May 12th 87 At a meeting of Directors of Sowerby's Ellison Glass Works Limited held at Wm Armstrong's Office on Thursday the 12th May 1887

Present Wm Noble Chairman
Wm Andrews
Wm Spence
& Wm Armstrong Solicitor

The Minutes of the last meeting were read and Confirmed

Resolved

That Messrs Dynan & Son's offer through Wm Green to undertake an Agency in Sydney and Melbourne at a commission of three per cent be accepted

That Wm D. Sowerby be paid off to day the 12th

That Wm J. G. Sowerby be re-engaged from Month to Month at a Salary of £50 per month: his duties to be limited to manufacturing. The management of the Works to be conducted by the Board through the Secretary

Wm Noble

May 27th At a meeting of Directors of Sowerby's Ellison Glass Works Limited held at Wm Armstrong's Office on Friday the 27th May 1887

Present Wm Noble Chairman
Wm Andrews
& Wm Armstrong Solicitor

The Minutes of the last meeting were read and Confirmed

The Secretary was instructed to ask Wm Green for the agreement between ourselves & Messrs Dynan & Sons respecting the Agency in Melbourne & Sydney & to lay such agreement on the table at the next Meeting

The Secretary reported that Wm Drummond was of the opinion that the New Company he was endeavouring to float for the purpose of carrying on the Stained Glass Works would give about £200 for the Stock Plant and Goodwill of the Gateshead Stained Glass Coy. After some discussion the Secretary was instructed to ~~offer~~ sell to the New Company the whole of the Stock Plant and Goodwill for the sum of £250 if obtainable and to let the Buildings at present used by the Stained Glass Works for an annual rental of £30 payment half yearly either on a yearly tenancy or a seven years lease. the final settlement of which was left in the hands

of Wm Armstrong Solicitor to the Company
The following payments were authorized

Accounts	£63. 19. 10
Bills	339. 9. 5
Monthly Salaries	85. 8. 4
£	1188 17. 7

Wm Noble

June 9th At a special meeting of Directors of Sowerby's Ellison Glass Works Limited held at Wm Armstrongs Office on Thursday the 9th inst 1887

Present Wm Noble Chairman
Wm Andrews
Wm Leach (Each)
& Wm Armstrong Solicitor

The Minutes of last meeting were read & confirmed
It was proped by Wm Andrews and seconded by Wm Noble. That the Secretary is hereby instructed to hand to Wm J. G. Sowerby the sum of £126. 15. 2 the amount of his Salary up to the 28th day of July 1887 the date of the termination of his employment with the Company and at the same time to inform him that his further services will not be required by the Company and that from the present date he must cease coming to the Works and in the event of his disregarding this notice Wm Dodds give notice to the door keepers not to admit Wm Sowerby & Wm Dodds is to see this carried out.
Carried

Wm Noble chairman

June 15/87 At a Special meeting of Directors of Sowerbys Ellison Glass Works Limited held at Wm Armstrongs Office on Wednesday the 15th day of June 1887

Present Wm Noble Chairman
Wm Andrews
Wm Spence
& Wm Armstrong Solicitor

The Minutes of the last meeting were read & confirmed

The Secretary reported that Wm Sowerby refused his Salary when tendered to him on the 10th day of June and was refused admission to the Works on the 13th day of June

Respecting the Stained Glass Works. the Secretary read a letter from Wm Drummond dated 11th June 1887 Stating that the New Company would not give more than the Sum of £200 for the Stock Plant & Goodwill, that they should have the option of extending the lease from seven to fourteen years, and that all expenses in disconnecting the Stained Glass Works &c from the Glass Works should be borne by us. After some discussion it was decided not to grant a lease for a longer period than seven years. after which if desirable a Yearly Tenancy could be arranged & the disposing of the Stock &c was referred to Wm Andrews with full powers.

Wm Spence was empowered to collect the Stained Glass Works accounts

Before passing Wm Sedgis account the Secretary was instructed to shunt Wm from the whole of the Patents now in the possession of the Company with a view of ascertaining their worth

Wm Armstrong Solicitor & Wm Noble were empowered to appoint a person to Mix the Metals and manage the Furnaces

Noble chairman

July 6th/84 At a meeting of Directors of Sowerby's Ellison Glass Works Limited held at Wm. Armstrong's Office on Wednesday the 6th day of July 1884

Present Wm. Noble Chairman
Wm. Andrews
Wm. Green
Wm. Spence
Wm. Armstrong Solicitor

The Minutes of the last meeting were read confirmed and signed

In connection with the sale of the Stained Glass Stock &c. Wm. Armstrong after submitting the Draft agreement was empowered to complete same with Wm. Drummond.

Wm. Spence intimated that all the accounts of the Stained Glass Coy had been applied for with little success, and he anticipated much trouble in collecting a considerable number of them Wm. Green reported that after carefully examining the Patents in the possession of the Coy he considered them of very little value & recommended that no further extensions be taken. Which was agreed to.

The Secretary reported the appointment of Wm. Ford who entered upon his duties on the 20th day of June at 40/- per week.

Continued

The Secretary was instructed to conclude with Brunner Mond & Co. Northwich for 12 months supply of Alkali commencing July 1st 1884 at £4. 15. 0 per ton delivered to our works. Terms 2½% for Cash on the 10th of the months following delivery or 3 months Bill nett.

It was ordered that the Mould Room Managers Wages be increased from £2. 15. 0 to £3. 0. 0 per week to date from May 2nd when he took over the management

Wm. Green & the Secretary were empowered to appoint a new Modeller to take the place of Wm. Sharpe who is now Manager.

It was ordered that Wm. Green sell the whole of the obsolete Stock estimated to value abnt £300

Wm. Green suggested for the consideration of the board the advisability of having a second Office in London to stem the increased opposition and after a little discussion the matter was deferred.

The Agreement with Messrs Dymm & Sons Melbourne who undertake our Agency in Sydney and Melbourne at a Commission of 3% terminable at 6 months was ordered to be signed after approval by Wm. Armstrong

Continued

Wm. Green was empowered to compile & get printed in the best terms obtainable a New Pattern Book & Price List.

The following payments were authorized

Accounts	£24. 5. 3
Bills	416. 2. 5
Monthly & Quarterly Salaries	35. 16. 8

Wm Noble chairman

July 27/87

At a meeting of Directors of Swerby's Ellison Glass Works Limited held at Wm. Armstrong's Office on Wednesday the 27th day of July/87

Present Wm. Noble Chairman
Wm. Andrews
Wm. Green
Wm. Spence
& Wm. Armstrong Solicitor

The Minutes of the last meeting were read confirmed and signed

In connection with the sale of the Stained Glass Stock &c. Wm. Armstrong was instructed to inform Wm. Drummond that the Kilns were not included in the Stock for Sale and remained as fixtures to the property

Wm. Spence reported that there were many disputes in connection with the Stained Glass accounts and little progress had been made.

The Secretary intimated that Messrs Brunner Mond & Co had accepted our offer of £4 15. 0 per ton for 12 Months Supply of Lilleshall Commencing July 1st 1887.

Wm. Green reported that he had been unable to get a Modeller and that Wm. Sharpe would continue to Model as before

over

Wm. Andrews & Wm. Noble were empowered to look over the antiquated Stock with a view of selling same at a reduction in prices

Wm. Green reported that in consequence of Messrs Robinson & Co declining to give any tangible Guarantee as to the time of completing the Addenda down Pattern Book and Price List, he had suspended same for a short time to enable him to consider the wisest thing to do in the Matter. An opinion was expressed that ~~they~~ it should be commenced with at once.

It was ordered that Wm. Ford be engaged & his wages increased £25 per Annum when Wm. Green has been satisfied about the cost of the Metal & made acquainted with his Mixtures.

The Secretary after having read a letter from Wm. J. P. Sowerby applying for Salary alleged to be due, being the difference between £800 per Annum at which rate he was paid from April 1st to July 28th and £1000 per Annum at which rate he was paid previous to April 1st. was instructed to send a Statement of his account together with a Cheque for the balance due at the rate of £800 per Annum which amount he previously refused when tendered him in Cash

Wm. Green ~~was~~ is empowered to pay off J. Cork when he thinks it advisable to do so & engage Jonathan Cork as General Manager at £4. per week

The following payments were authorized

Accounts	1128. 14. 7
Bills	520. 5. 3
Salaries	20. 16. 8
Rent	85. 0. 0
£	1754. 16. 6

Wm Noble chairman

August 24th At a meeting of Directors of Sowerby Ellison Glass Works Limited held in the Board Room of the North Eastern Bank Newcastle on Wednesday the 24th day of August 1887.

Present Wm. Noble Chairman
" Wm. Andrews
" Wm. Green
" Wm. Spence
† Wm. Armstrong Solicitor

The minutes of the last meeting were read, confirmed & signed

The Half-yearly Balance Sheet was submitted & it was resolved to present same to the Shareholders

It was ordered that the Wages of Wm. Sharpe be increased from 60/- to 70/- per week & that he be engaged from year to year. 3 Months notice from either side expiring at the end of the year to terminate the engagement.

The Secretary reported that Wm. Sowerby had again applied for the balance of Salary alleged to be due & was instructed to refer him to the previous decision of the Board & point out that no authority existed in the minutes for the increased Salary upon which he based his claim

Wm. Green asked the Board to consider whether it would be advisable to send our traveller to Canada as before. or to appoint an Agent on Commission. After some discussion it was resolved that Wm. Noble make enquiries as to the most likely firms in Canada to represent us & report at a future meeting.

Resolved. That the Chairman be authorized to sign the agreement for the sale to Wm. Henry Gordon Drummond of the Stock & Plant of the Stained Glass Works & for the Lease to him of the same Works for seven years from 1st day of August 1887 at the yearly rent of £30 and upon the other terms mentioned in such agreement.

Wm. Green suggested that if a Mutual arrangement could be made with Wm. Frechling of Copenhagen. whereby we could sell to him our Goods & buy from him Wines. Champagnes & such other Goods as we do not make. to the same amount that it would greatly increase our trade in Denmark and Materially add to our profit on the sale of Foreign Goods in England. After a little discussion an opinion was expressed that such an agreement is desirable & Wm. Green was instructed to ventilate the matter further with Wm. Frechling & report to the Board

over

August 24th Continued

An application for a pension from the Widow of the late Charles Lister Glass Maker who was in the employ of the Company about 50 Years was ordered to stand over until next Meeting

The following payments were sanctioned

Accounts	822. 10. 0
Bills	617. 14. 9
Salaries	23. 0. 0
Stained Glass Coy Wages	6. 0. 0
	£1469. 4. 9

W. Noble chairman

Aug 24th/84

At the General Meeting of Shareholders held at the Board Room of the North Eastern Bank Newcastle on Wednesday the 24th day of August 1884

Present Wm. Noble Chairman
" Wm. Andrews
Wm. Green
Wm. Spence
Wm. T. Henzell
+ Wm. Armstrong Solicitor

The Minutes of the last meeting were read. confirmed & signed.

The Half yearly Balance Sheet was submitted.

W. Noble chairman

Sept 3/87 At a Special Meeting of Directors of Sowerbys Ellison Glass Works Limited held in the Board Room of the North Eastern Bank Newcastle on Saturday the 3rd day of September 1887.

Present Wm. Green
Wm. Spence
Wm. R. Armstrong
& Wm. Noble Chairman

The minutes of the last meeting, also those of the Shareholders meeting held Aug 24th were read Confirmed & signed

It was resolved That the Company in conjunction with Wm. John Miller make application for a Patent for Improvements in polishing Cut Glass of every description and that the Chairman be authorised to sign such application & that the Seal of the Company be affixed thereto.

Resolved. That the Chairman be authorised to sign on behalf of the Company the Agreement dated the 3rd day of September 1887 and made between John Miller of the one part and Sowerbys Ellison Glass Works Ltd of the other part relating to the said Patent & that the Seal of the Company be affixed thereto

Richard Ellis

Sept 28th At a meeting of Directors of Sowerbys Ellison Glass Works Limited held in the Board Room of the North Eastern Bank. Newcastle. on Wednesday the 28th Sept 1887.

Present Wm. Green Wm. Spence. Wm. R. Armstrong & Wm. Armstrong solicitor

Wm. Green was voted to the Chair

The minutes of the last meeting were read confirmed & signed.

Respecting the Patent for improvements in polishing Cut Glass. Wm. Green reported that the Provisional Specification had been accepted by the Patent Office after which it was ordered that the Patent be proceeded with

The application for a Pension to the Widow of the late Charles Lister Glass Maker was again brought forward & was ordered to stand over until next meeting

Wm. Green suggested that to meet the present opposition & with a view to materially increase the Sales that in Printing the new Price List a large proportion of Pressed goods be reduced in price to average 3¼d & 3½d per lb, as Wm. Spence in his report of price of general goods gave costs under present management on such goods as being 3.016 per lb. after a little discussion the matter was deffered until next meeting Wm.

Green in the meantime to prepare full particulars

Wm. Spence reported that there were still a good many Stained Glass accounts to collect. the following of which being disputed balances will have to be written off as Bad Debts. as after a great deal of correspondence he found the Company had no legal claim. Wm. Edwin Phillips Leek £43. 15. 11 & Messrs Hardwop Anderson & Brown Edinboro £90. 19. 5. It was agreed to write them off the Books. Wm. Spence also reported that an amount to the debit of Messrs T. R. Spence & Co London for £170. 6. 0 would only realize about £5 as all or the greater proportion of the goods were sent on consignment & had since been returned but not credited. after some discussion Wm. Green was empowered to accept the offer of £5 & settle the matter.

The following payments were authorized

Accounts	£106. 2. 4
Bill	198. 5. 0
Salaries	48 16 8
	£953 4. 3

Wm Noble chairman
26 Oct 1887

Oct 26th

At a meeting of Directors of Sowerbys Ellison Glass Works Limited held in the board room of the Eighth Eastern Bank Newcastle on Wednesday the 26th day of October 1887

Present Wm. Andrews
Wm. Green
Wm. Spence
Wm. Armstrong Solicitor
& Wm. Noble Chairman

The Minutes of the last meeting were confirmed & signed

In considering the question of granting a pension to the Widow of the late Charles Lister Glassmaker the board regretted that they could not grant same & ordered all others now existing to be stopped forthwith

The question of reducing some of the old goods so as to be in form with the present prices obtained was again brought forward and it was decided to leave Wm. Green to deal with same as he should think advisable

The question of arranging to continue our Canadian trade either by travelling the country from the Works, or appointing an Agent in Montreal was left in the hands of Wm. Green.

Wm. Green reported that he had not received a reply to his letter from Wm. Spielling of Copenhagen

respecting the mutual arrangement to buy and sell goods.

Wm. Green suggested that on December 31st/87 the Stock be taken at the value of last years Stock Sheets and also estimated market value in parallel columns. Which was agreed to

The Transfer of twenty shares Nos 591 to 610 inclusive from Wm. P. Sowerby to Wm. Sowerby was passed, registered, & a certificate for same signed & sealed.

The Secretary reported that considerable necessary repairs had been done to the Buildings during the last three months costing £150. and the workmen were still busy repairing the roofs.

The Secretary read a letter dated Oct 15th/87 from Wm. Sowerby threatening to take legal proceedings if the amount he claimed for Salary be not paid in one week from the date thereof.

It was resolved that all subscriptions excepting the following. Infirmary £5.5.0 & Dispensary £3.3.0 be discontinued.

The Secretary intimated that in connection with the Stained Glass works a contract to supply Wm. Ball of Manchester with three panels for which we had received payment had not been completed and it was ordered that the Company get an estimate to finish the work which if satisfactory to Wm. Noble and Wm. Green be accepted.

The following payments were authorized

Accounts	640.1.8
Salaries	33.8.4
Dividends due June 30th 1886	53.15.0
	£727.5.0

Wm Noble chairman

30 Nov 1887

Nov 30th

At a meeting of Directors of Sowerbys Ellison Glass Works Limited held at Wm. Andrews Office 1 Dean Street Newcastle on Wednesday the 30th day of November 1887

Present Wm. Noble Chairman
Wm. Andrews
Wm. Green
& Wm. P. H. Spence

The Minutes of the last meeting were read confirmed & signed

The Secretary reported that the dispute with Wm. Sowerby for Salary alleged to be due to him from the Company was now settled. Wm. Sowerby having agreed to the amount being debited to her account

Wm. Green & Wm. Noble were empowered to complete the Contracts for next years supplies of Coals & Silver Sand respectively

The Secretary reported that a debit of £108 was at present standing in the Books against the Elsan Glass Coy. Bridgeport. Ohio U.S. for Mixtures supplied in February 1883 for Manufacturing Queens Ware, Turquoise, Opal, & Jet glass respectively, which they alleged was quite unfit for use and in consequence would not pay for same,

Contd

after some discussion it was ordered that the whole, which from exposure to weather was now worth very little be sold there for what it would fetch.

The Secretary intimated that Messrs. Black Hawthorn & Co had enquired verbally whether we would let to them a further space of or a portion of about 16½ ft × 11 ft 6 inches of land leased by the Company from Wm. R. Coulthard. The Matter was deferred until a formal proposal was received

The following payments were authorized

Accounts	652. 10. 1
Salaries	33. 8. 4
Commission ½ yrs	80. 0. 0
Repayment to Wm Sowerby on ½ of Loan	500. 0. 0
	£1265. 18. 5

Wm Noble chairman

28 December 1887

Dec 28th At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Mr. Andrew's office 1 Dean Street. Newcastle on Wednesday the 28th day of December 1887

Present Mr. Noble Chairman
" Spence
" Dack

The Minutes of the last meeting were read Confirmed & Signed

The Secretary reported that the following Contracts for deliveries over 1888 had been completed

Mr. J. M. Bartlett. Newcastle for Lambton Small Coals at same price as we are paying at present viz 4/9 per ton delivered at the Company's works. Terms less 2½% discount for Cash on the 10th of the month following delivery. with

Messrs Ridley & Co. Newcastle for Silver Sand at 14/- per ton delivered alongside Gateshead Quay Terms Nett Cash on delivery. being 10½ per ton less than present years Contract

It was resolved that the Seal of the Company be affixed to a Power of Attorney in favour of Mr. H. S. Brunner of Warsaw to free payment of an account due to the Company by Kasimir

Continued

Cybulski of Warsaw amounting to £20. 2. 4

The following payments were authorized

Accounts	822. 16. 9	
Monthly Salaries	33. 8. 4	
Yearly "	54. 0. 0	
Rent Accounts	102. 14. 7	
£	1012. 19. 8	

Noble chairman
25 Jan 1888

Jany 25th/88

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at Wm Andrews Office 1 Dean Street Newcastle on Wednesday the 25th day of January 1888

Present Wm Noble Chairman
Wm Andrews
Wm Green
Wm Spence
+ Wm Armstrong solicitor

The minutes of the last meeting were read confirmed & signed

It was decided to appoint a traveller for the special purpose of working up a trade locally and if thought advisable to take a North Eastern Railway Contract Ticket covering the whole of their lines for such traveller

The Secretary read Wm Green's valuation of the Stock of goods on December 31st 1887 which is as follows.

	£	s.	d
Goods as per Stock Sheets	8568	4.	0
Less 33⅓ %	2856	1.	4
	5712	2.	8
Sot goods as per Stock Sheets	2408	13.	10
Less 12½ %	301	1.	8
	2107	12.	2
Goods as Cullet at 3/- per cwt	84	9.	0
Nett £	7904	3.	10

I declare the Stock of Glass at the Ellison Glass Works Limited on the 31st December 1887 to be Nett £7904. 3. 10.

Signed (Richard Green

and after a lengthy discussion it was agreed to.

Wm Green pointed out that the present Show Room is much too small for the number of patterns in order to make a complete show of Sot Goods for sale suggested the removal of same to the large room. which was sanctioned

It was ordered that immediate efforts be made to get rid of the whole of the dead Stock

Wm Green reported that great improvements had been made in the Glory holes this month substituting Coke & Coal for the Creosote Oil used previously resulting in a saving of at least £225 per annum. Also that improvements had been made in the mixing room in order to more thoroughly mix the Batches

The following accounts were authorized

	£	s.	d
Accounts	532	6.	3
Salaries	33	8.	4
Rent	82	10.	5
£	648	5.	0

Wm Noble Chairman
22 Feb 1888

Feby 22nd 88

At a meeting of the Directors of the Sowerby Ellison Glass Works Limited held at Wm Andrews Office 1 Dean Street Newcastle on Wednesday the 22nd of February 1888

Present Wm Noble Chairman
Wm Andrews
Wm Spence
× Wm Armstrong Solicitor

The Minutes of the last meeting were read, confirmed, and signed

Wm J. H. Conford on his return from Canada & the United States reports. That there is a trade to be done in Canada. if special patterns & shapes are made suitable to the markets. Competition is very keen in the cheaper grades. but not so with the better class goods. such as we are making especially the Cut lines which should be a success in the future. The duty is 5 cents (2½d) a dozen pieces and 30% but this is of little consequence to us as our present style of patterns & quality of Metal are far above the general run of Pressed goods sold there. The journey of 62 days with 400 lbs of Samples Cost £120. including a trial visit to Boston. Philadelphia & New York. If Canada alone is taken the expenses would be less. Goods sold amount to £600 independant of those houses whose buyers call upon us. A variety of American patterns & some pattern Bottles have been brought over for our guidance.

Wm Green suggested that in consequence of Messrs Dymon & Sons of Melbourne & Sydney not keeping their promise to the Company to give an order for £1200 worth of goods early last year, and in consequence of not having any information whatever from them as to future orders. that the negotiations respecting their representing the Company as Sole Agents in Australia be cancelled. Which was agreed to.

It was decided that Wm Green should visit Brussels. Paris. Barcelona & Marseilles as early as possible with a view of increasing our trade and if thought advisable to make arrangements to appoint Agents.

The Balance Sheet for the year ending Dec 31st 1887 showing a loss of £9.832. 13. 8 was submitted and it was resolved to present same to the Shareholders.

The Secretary reported that after consultation with the Managing Director, one weeks notice to leave had been given to M. Salkeld one of the Clerks in the Office in consequence of inexcusable errors. which was confirmed

The following payments were authorized

Accounts 1061. 14. 11

Salaries 33. 8. 4

Insurance 42. 0. 0

£ 1137. 6. 3

Wmoble chairman

28 March 1888

Feb 22/88

At the General Meeting of Shareholders of Sowerby's Ellison Glass Works Limited held at Wm. Andrews's Office 1 Dean Street Newcastle on Wednesday the 22nd February 1888.

Present Wm. Noble Chairman

Wm. Andrews

Wm. Spence

× Wm. Armstrong Solicitor

The Minutes of the last meeting held on Aug 24/87 were read.

The Balance Sheet for the year ending 31st Dec/87 showing a loss of £9.832. 13. 8 was submitted.

The retiring Directors Wm. A Sowerby. Wm. Green & Wm. Jack. and the retiring Auditor Wm. Richard Henry Holmes were re elected.

Wmoble chairman

28 March 1888

March 28th/88 At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Wm. Andrews Office 1 Dean Street Newcastle on Wednesday the 28th day of March 1888. Present Wm. Noble Chairman

" Andrews

" Green

+ " E.K. Armstrong

The Minutes of the last meeting of Directors also those of the Shareholders meeting, both held on February 22nd 1888, were read, Confirmed, & signed.

The appointment of Wm. Lees as clerk & salesman at 30/- per week in the place of M. Salkeld was sanctioned.

A letter dated 12th March 1888 from Messrs Heard & Co. Cardiff. Calling attention to a paragraph in a local paper stating that land had been taken in the vicinity of the Alexandra Dock Newport Mon for the construction of Glass Works was read.

Wm. Green suggested that as the negotiations with Messrs I. Dynon & Sons Melbourne & Sydney for the Australian Agency have been cancelled that the Company should endeavour to make arrangements with Wm. Harrison of Melbourne & London as their representative and it was decided that immediate steps should be taken to induce a firm or firms to travel the whole of the principal Towns in Australia and Wm. Green was accordingly instructed to enquire about Wm. Harrison's character & position and to ascertain what Towns he would undertake to travel.

It was resolved that Wm. A. Rousseau Boulevard D'Anderlecht Brussels be appointed Agent for Belgium. also that Messrs W. H. Scholte & Co. 163 N.Z. Voorburgwal. Amsterdam be appointed Agent for Holland. each on the following terms. 5% Commission on Cash received, No Commission on Bad Debts or on debts which pay a Composition, or of less than 20/- in the £. Three months notice to terminate the Agreement on either side and at its termination all Patterns to be returned. All accounts collected for goods ordered before the appointment, & all orders unexecuted at the termination of the Agency to be subject to a Commission of 2½%. 5% discount to be allowed to purchasers for Cash in 30 days. or 2½% at three months from date of invoice. The security of two respectable & approved individuals be given for the sum of £200 (Two hundred pounds) to guarantee the Agents transactions with the Company

Wm. Green was empowered to arrange with Wm.

Cont.

Ford of Edinboro who intends exhibiting Glass at the Barcelona Exhibition for showing there a few samples of the Company's goods and to allow a commission of 5% on Cash actually received for orders taken there.

Wm. Green reported that Wm. I. Crowder had done no good whatever for the Company in Calcutta and after reading Correspondence with Wm. C. Hiley comprising a letter dated August 11th 1886 & telegram dated March 22nd 1888 suggested that Wm C. Hiley be appointed Agent in Calcutta at a commission of 3% on Cash received, if satisfactory arrangements could be made. the matter was deferred awaiting Wm. Hiley's confirmation of his cablegram stating his readiness to act as the Company's Agent.

It was reported that the competition in the Pressed Tumbler trade is more severe than ever Half pint Tumblers being sold by Davidson & Co & other makers at 10½ per dozen less 10% discount this Company's lowest price being 1/- per dozen less 7½% discount. in consequence of which the orders for Tumblers have fallen off. it was decided that the sale of Tumblers be restricted as much as possible until remunerative prices can be obtained

Wm. Joseph Armstrong read a letter from Wm. Sowerby applying for a further payment on account of loan. or in part payment of interest due, in reply to which the Secretary was instructed to write expressing regret at the Company's inability to comply with her request and explain the present position and prospects of the Company.

The following payments were authorized subject to Wm. Spence's examination

Accounts	£11	2	9
Salaries	33	8	4
H. D Cudden	169	14	11
	£914	9	0

The following Directors are entitled to Remuneration for six months ending June 30th 1887

Wm. Noble	25	0	0
" Andrews	25	0	0
" Spence	25	0	0
	£75	0	0

Which amounts were ordered to be paid

Wm Noble chairman

25 April 1888

April 25th At a meeting of the Directors of the Sowerbys Ellison Glass Works Limited held at Wm. Andrews Office 1 Dean Street Newcastle on Wednesday the 25th April 1888

Present Wm. Noble Chairman
" Andrews
& " Spence

The minutes of the last meeting were read, Confirmed, & signed.

The Secretary intimated that Wm. Green thought nothing further should be done respecting the Australian Agency until a reply is received from Messrs Dymm & Sons Melbourne. to the Company's letter Cancelling the negotiations relating thereto. Which was agreed to.

The Secretary reported that the Company were unable to arrange with Wm. Ford of Edinburgh who only intended visiting the Barcelona Exhibition for pleasure

It was decided that if there are any prospects of doing business in Spain Wm. Green should endeavour to arrange an Agency with some respectable firm recommended by the Spanish Bank in London.

The accounts & payments for February were examined & passed by Wm. Spence

The Secretary read a letter from Wilkinson & Marshall of Newcastle solicitors for Sowerby & Co Lemington Glass Works complaining that a letter addressed to Wm. Geo Sowerby Lemington Glass Works Gateshead on Tyne had been wrongly opened by the Company and asking that all such letters thus clearly addressed to their client should be returned to the postman unopened, & with an explanation that they are evidently intended for their client.

The Secretary also read a letter from The Elsan Glass Coy. Bridgport. Ohio U. S. dated 22nd March 1888 stating they could do nothing with the Materials for Glass making now in their possession.

It was decided to issue a circular to be drawn up by Wm. Green calling attention to the existence of another firm trading under an imitative name

The Secretary reported that the Company had opened an account with The Corperative Wholesale Society Limited Longton Staffs on the following terms 7½% Cash discount & 5% Comn.

Wm. Green after having visited France & Italy reports that there are no prospects of doing business in either Country.

The Secretary reported that in Consequence of the

New arrangement with the Stores Wm Rowley services could be dispensed with & accordingly one weeks notice had been given him to leave the Company's employment to expire on the 28th inst. which was confirmed

A letter from Wm Rowley dated April 23rd stating the terms of his engagement & asking for some consideration was read & Referred to Wm Green.

The following payments were authorized

Accounts	628	5	11
Salaries	33	8	4
Bill	122	14	2
Infirmary Subscription	5	5	0
Dispensary	3	3	0
£	792	16	5

Noble
Chairman 30 May 1888

May 30/88

At a meeting of the Directors of the Sowerby's Ellison Glass Works Limited held at Wm Andrew's Office 1 Dean Street Newcastle on Wednesday the 30th May 1888

Present Wm Noble Chairman
" Green
" Spence

The minutes of the last meeting were read confirmed and signed.

The Secretary read the following letter from Messrs Dymm & Sons Melbourne respecting the Australian Agency

April 6th 1888

Messrs Sowerby & Co Ltd
Ellison Glass Works
Gateshead on Tyne

Dear Sirs

We have your letter of February 23rd to hand and are very much surprised at its contents

We have not given Messrs Ashford & Brooks authority, or requested them in any way to ask you for any Commission, nor can we understand their motives for so doing.

We have forwarded you sundry lines since

Wm. James Dyson returned to business. and on all transactions to date you will credit us with our Agents commission

We have noted the terms of your letter, and, although we cannot solicit orders for you, we will ~~continue~~ send any orders we may have for ourselves direct. with shipping instructions accompanying.

Faithfully Yours

(Signed) John Dyson & Son

And it was ordered that the whole of the Correspondence be laid on the Table at the next meeting

Wm. Green reported that the information received as to the Character of Wm. C Riley was very unsatisfactory & he was therefore quite unfit to represent the Company in Calcutta.

It was ordered that either Wm. Green or the Secretary should visit the new Agencies in Holland & Belgium to complete the Agreements & securities and explain other details to facilitate business.

The following payments were Authorized

Accounts	486.	0.	5
Salaries	33.	8.	4
Bills	192.	9.	11
£	711	18.	8

Mr. Noble chairman

27 June 1888

June 27/88 At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Wm Andrews Office 1 Dean Street Newcastle on Wednesday 27th June 1888

Present Wm Noble Chairman
" Andrews
" Green

The Minutes of the last meeting were read Confirmed and signed

The Correspondence relating to the negotiations for the Australian Agency with Messrs Dymm & Son Melbourne was laid on the Table and after Consideration it was resolved.

That Messrs Dymm & Son having failed to observe the conditions of their appointment the Board declines to entertain their request of the 6th April 1888

The Secretary having visited the new Agencies in Holland & Belgium reported that Wm Rousseau of Brussels and Messrs W. H. Scholte & Co of Amsterdam respectively were willing to undertake the Agency on the terms minuted on March 28th excepting the £200 security which they declined to give and it was ordered that the Agreements be completed without security. all accounts to be paid direct to the Company.

The Secretary read a letter dated 13th June from Messrs Brunner Mond & Co Ltd. Northwich Agency to Contract for the Companys Consumption of Alkali during the next 12 months from July 1/88 at £4. 12. 6 per ton (less 1/6 per ton allowed for Cartage) delivered into the Works. Terms 2½% discount for Cash on the 10th of the month following delivery or 3 months Bill Nett.

Which was accepted.

The following payments were authorized subject to Wm Spence's examination

	£	s.	d.
Accounts	6466.	12.	6
Salaries	33.	8.	4
Bills	158.	1.	4
Wm Sowerby repayment on account of Loan	250.	0.	0
Directors fees due December 31st/87	100.	0.	0
	£ 1218	2.	2

Wm Noble chairman
25 July 1888

July 25th/88 At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Wm. Andrews Office 1 Dean street Newcastle on Wednesday the 25th July/88

Present Wm. Noble Chairman
" Andrews
" Green
& " Spence

The Minutes of the last meeting were read Confirmed and signed

The approximate Balance Sheet for the Half Year ending the 30th June 1888 was ordered to lie on the Table until Next meeting

After considering the question of keeping a Stock of goods in Belgium. It was decided that the Secretary ascertain how the Belgian Law would regard the ownership of goods sent on the Companys behalf for sale or return in the event of the Companys Agent becoming Bankrupt or in any other event giving rise to dispute.

It was resolved

That the next Directors meeting be held on the 8th day of August.

That Notice to quit the present Yard occupied by the Company as a Cooperage and Cask Store be given to Wm. J. D. Bland. Agent for Owners by Wm. Armstrong

The following payments were authorized

Accounts	1181. 0. 8
Salaries	33. 8. 4
Acceptances	202. 8. 10
Directors Fees due June 30th 1888	100. 0. 0
R Green on account of Travelling Exps	100. 0. 0
£	1.616 14. 10

Wm Noble chairman

8 August 1888

Aug 8th/88 At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held in the Board Room of the North Eastern Banking Coy Newcastle on Wednesday the 8th day of August 1888

Present Wm. Noble Chairman
" Green
" Spence

The Minutes of the last meeting were read, confirmed, and signed.

The Secretary submitted the following letter dated August 3rd 1888 from Wm. A Rousseau Brussels

"I have received your favour of the 1st. I am quite willing and I agree with you that your goods will be put in my Warehouse without any rent for you to pay, and will remain your ownership as long as they are not sold. I Am also quite of your advice for the deed of Consignment, and I accept it as you propose."

It was resolved that Wm. Rousseaux should be asked to send for perusal the draft drawn up by his solicitor.

The Half Yearly Balance Sheet dated 30th June 1888 was submitted, and it was ordered to be abstracted & presented to the Shareholders.

The following payments were authorized

Salaries	33.	8.	4
Acceptances due in September	364.	10.	6
Wm. Sowerby. Repayment in account of loan	250.	0.	0
£	650	18.	10

Wm Noble chairman

19 Sept 1888

Aug 22/88

At the General meeting of Shareholders held of Sowerby's Ellison Glass Works Ltd held at the Works on Wednesday the 22nd day of August 1888

Present Wm Noble Chairman
" Spence
" Green
" I. K. Armstrong
+ " Jack

The Minutes of the last meeting held on 22nd February 1888 were read.

The Half yearly Balance Sheet dated 30th June 1888 was read & adopted

Wm Noble Chairman
19 Sept 1888

Sept 19/88

At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Wm Ambrose's Office 1 Dean Street Newcastle on Wednesday the 19th day of September 1888

Present Wm Noble Chairman
Wm Green
+ Wm Spence

The Minutes of the meeting of Directors held August 8th also those of the Shareholders Meeting held August 22nd were read. Confirmed & signed.

The Agreement with Wm A Rousseau Brussels relating to goods on consignment for sale or return. Drawn up by Wm Leon Theodor Solicitor Brussels was read and agreed to and ordered to be signed & the Seal of the Company affixed thereto

The Secretary read a letter from Messrs Dymm & Son Melbourne claiming commission on Orders given during the time they acted as ~~the~~ the Company's Agents in Australia which Wm Green & the Secretary were empowered to settle

The Secretary submitted the following letter dated 24th August 1888 from Wm Sowerby.
" I beg to enclose receipt for £250. I will feel

obliged if you will let me know how my account at the Works stands up to the present time & I will also be glad to hear how the Works are supposed to be doing & what opinion the Directors hold respecting their present state & future prospects.

To which the Secretary was instructed to reply that the Works at present are in a state of the highest efficiency & that the prospects for the current year seem better

The following payments were authorized

July Accounts	664.	16. 3
August do	745.	15. 3
Salaries	33.	8. 4
Acceptances due in October	193.	11. 2
Interest due to W. D. Cruddas	169.	17. 11
Wm Sowerby in settlement of Loan	350.	0. 0
£	2.157.	8. 11

W. Noble Chairman
31 October 1888

Oct 31/88

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at Wm Andrew's office 1 Dean Street Newcastle on Wednesday the 31st day of October 1888

Present Wm Noble Chairman
" Andrews
" Green
" Spence

The minutes of the Directors meeting held 19 Sept were read. confirmed & signed

Wm Green reported that the representation of Messrs N. K. Scholte & Co Amsterdam as the Company's Agents in Holland was a complete failure & proposed that three months notice be given to them to discontinue the Agency. Which was agreed to

The Secretary read a letter from Wm I. M Bartlett offering to supply 50 Tons of Lambton Coke weekly delivered into the Company's siding over next year at 5/- per ton less 1½% discount. being an advance of 3d per ton & 1½% on the present years Contract price.

The Secretary also intimated that the Walbottle Coal Coy had refused to quote direct and referred the Coy to Wm Bartlett

It was resolved to accept Wm Bartlett's price

on conditions that he would agree to supply the whole of the Company's requirements over the year at the price named

Wm. Green and the Secretary were empowered to arrange for next years supply of Silver sand

The Secretary read the following letter from Messrs George Armstrong & Sons

Newcastle on Tyne
19th October 1888

Dear Sir

Please to note that the Executors of the late Wm. George Cuddas have given notice requiring payment of their mortgage money on the expiration of 6 Calendar months from the 18th inst

Yours truly
(Signed) G. Armstrong & Sons

Wm. Adam Dodds
Sowerby's Ellison Glass Works
Gateshead

Wm. Green reported that the Metal mixer had found on several occasions recently a nail among the Alkali and it was ~~ordered~~ ordered that notice of same be sent to the makers Messrs Brunner Mond & Co stating that the serious consequences might result & requesting that precautions be taken to prevent a recurrence

The following payments were authorised

September accounts	£39. 9. 10
Salaries	33. 8. 4
Wm. Sowerby on account of Interest	250. 0. 0
R. Green on account of Travelling Exps	100. 0. 0
	£1122. 18. 2

Rt. Noble chairman

28 Nov 1888

Nov 28th/88 At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Mr. Andrews office 1 Dean Street Newcastle on Wednesday the 28th November 1888

Present Mr. Noble Chairman
Mr. Andrews
Mr. Green
+ Mr. Spence

The Minutes of the Directors meeting held 31st Oct. were read and signed

The Secretary reported that Jonathan Cook Glass house foreman had left the companys employment on the 17th instant after giving me weeks notice expiring on that date.

The Seal of the Company was ordered to be affixed to the Lease of the Stained Glass Works for seven Years from 1st August 1887 at £30 per Annum to the Gateshead Stained Glass Coy Ltd

The Secretary reported that the Company had engaged Thomas Forster Glass Blower for a term of five years from the 8th November 1888. the said Thomas Forster agreeing that the Company shall during the whole time have the sole & exclusive benefit of all inventions & processes within his knowledge or control

It was ordered that the next Directors meeting be held on the 19th December

The following payments were authorized

Accounts	£51 17 0
Salaries	31 1 8
	£82 18 8

Hendrie Chairman

19 December 1888

Dec 19th/88 At a meeting of the Directors of Sowerbys Ellison Glass Works Limited held on the 19th December 1888 at Wm. Andrews Office 1 Dean Street Newcastle

Present Wm. Andrews. Chairman
" Green
& " Spence

The Minutes of the Director meeting held 28th Nov were read & signed

An Offer from Messrs Ridley & Co Newcastle to supply next years requirements of Silver Sand at 14/- per ton delivered alongside Gateshead quay. Terms Nett Cash on delivery. being same price & terms as present years Contract. was read and accepted

The following payments were authorized

Accounts	£	704.	17. 0
Monthly Salaries		29.	1. 8
Yearly do		53.	0. 0
Acceptance due in Jany 1889		192.	10. 0
	£	979	8. 8

Wm Noble chairman 30/1/89

Jany 30/89 At a Meeting of the Directors of Sowerbys Ellison Glass Works Limited held at Wm. Andrews Office 1 Dean Street. Newcastle on Wednesday the 30th January 1889

Present Wm. Noble Chairman
. Andrews
" Green
& . Spence

The Minutes of the Directors meeting held 19th December 1888 were read, approved & signed

The Secretary reported that the Contract for the present years Consumption of Coals was now arranged with Wm. Bartlett at 5/- per ton less 1½% discount. delivered to the Company's Works.

The following letter was read

Tyne Villa. King Edward Road
New Barnet. London 21st Jan/89

Messrs Sowerby & Co Ltd
Gentlemen

As there has been a death in our family and in accordance with my Fathers will it necessitates me to make some fresh arrangement about the plot of freehold ground you have on lease from us. therefore I give you the first chance of refusal of the purchase of the same. The price

is £1.500. if you think well I have no objection to let one half of the purchase money remain on Mortgage at 4½% per Annum. This offer to remain good only up to 30th June 1889

Yours truly

(Signed) Robert Coulthard

The following Directors are entitled to remuneration for six months ending 31st December 1888

Wm Noble	25.	0.	0
" Andrews	25.	0.	0
" Green	25.	0.	0
& . Spence	25.	0.	0
	£100	0.	0

The following payments were authorized

Accounts	1273.	1.	1
Salaries Monthly	29.	1.	8
Rent	82.	10.	5
Directors fees due Dec 31st/88	100.	0.	0
R. Green Minimum guarantee for Managing due Dec 31/88	350.	0.	0
	£1.834.	13.	2

Wm Noble Chairman

19th January 1889

Feb 19th/89 At a meeting of the Directors of Sowerby Ellison Glass Works Ltd held at Wm. Andrews office 1. Dean Street Newcastle on Tuesday the 19th February 1889

Present Wm. Noble Chairman

" Andrews

" Green

& . Spence

The minutes of the Directors meeting held 30th Jany were read, approved, and signed.

The Balance Sheet for the year ending 31st Decr 1888 showing a loss of £379. 2. 8 was submitted and it was resolved to present same to the Shareholders

Wm I. H. Conford who has just returned from Canada reports. The results of journey just completed are unfortunately far behind the previous one. This can be explained as follows. Last journey was the first time that the duty on Glass was increased by 5 cents (2½) per dozen pieces of any value. in addition to the already existing duty of 30%. Many Customers bought certain goods as an experiment but finding they did not pay, have had to choose only such lines as will allow of ~~such~~ this increase. The Pittsburg Houses have reduced their prices to Canadians so as to

practically allow the 5 cents per doz. Again there are already seven Glass Manufactories in Canada (Nova Scotia. Quebec & Ontario) who are cutting prices against the Americans. The Dominion government offer in certain districts a free site and redemption from Taxes for 10 years to any company starting a Glass Works. The only trade we can do in Canada is for certain lines differing in character from their own Manufacture Goods sold amount to £375 independant of those houses whose buyers call upon us. Total expenses £112.

The following payments were authorized

Salaries	29. 1. 8
Acceptance due in March	197. 1. 0
£	226. 2. 8

W^m Noble chairman

27 march 1889

Feby 27th/89

At the General meeting of Shareholders of Sowerby's Ellison Glass Works Ltd held at the Works on Wednesday the 27th February 1889

Present W^m Noble Chairman
" Green
" Spence
" Armstrong
& " Jack

The minutes of the last meeting held on 22nd August 1888 were read & approved.

The Balance Sheet for the year ending 31st Dec^r 1888 showing a loss of £349. 2. 8 was submitted and on the motion of W^m Noble seconded by W^m Green it was adopted

W^m Armstrong proposed & W^m Jack seconded that the retiring Directors W^m Noble. W^m Andrews. W^m Spence & W^m J. K. Armstrong be reelected which was agreed to

W^m Green proposed & W^m Armstrong seconded that the retiring auditor W^m R. N. Holmes be reelected which was carried

W^m Noble chairman

27 March 1889

Mch 27th

At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Wm Andrews Office 1 Dean Street Newcastle on Wednesday the 27th day of March 1889

Present Wm Noble Chairman
" Green
+ " Tuck

The Minutes of the Directors meeting held 19th Febr also those of the Shareholders held 27th February were read. Confirmed & signed

The Secretary was instructed to communicate with Messrs Armstrong & Sons respecting Wm Cuddas's Notice requiring payment of Mortgage Money which expires on April 18th & to ask if they have arranged with anyone to take it up

The following payments were authorized

January Accounts	924.	18. 0
February do	621.	8. 3
Salaries	29.	1. 8
W. D. Cuddas 6 Months interest	170.	12. 6
£	1746.	0. 5

Wm Noble Chairman
24 April 1889

April 24th

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at Wm Andrews Office 1 Dean Street Newcastle on Wednesday the 24th April 1889.

Present Wm Noble Chairman
" Green
+ " ~~Tuck~~ Spence

The Minutes of the Directors meeting held 27th March were read & adopted

The Secretary reported that he had received the following reply from Messrs Armstrong & Sons respecting the transfer of the Mortgage

29th March 1889

Dear Sirs

We are in receipt of your letter. The transfer of Wm Cuddas' Mortgage is arranged for, and is in process of being carried out. We observe the date when the Notice expires

Yours truly
(Signed) Geo Armstrong & Sons per D. L. H.

The following payments were authorized

March Accounts	974.	2. 6
Salaries	29.	1. 8
Infirmary Subscription	5.	5. 0
Dispensary do	3.	3. 0
£	1011	12. 2

Wm Noble Chairman
29 May 1889

May 29th/89 At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at Wm Andrews Office 1 Dean Street Newcastle on Wednesday the 29th May 1889

Present Wm Noble Chairman
" Andrews
" Green
+ " Spence

The minutes of the last meeting were read and adopted

The Secretary called attention to Wm Robert Coulthard's letter of the 21st Janry 1889 & pointed out that his offer to sell the Land at present Leased to the Company only remains open until 30th June. It was ordered that a copy of the letter be sent to Wm Armstrong

Wm Green intimated that with a view of increasing our foreign trade. Wm Winzer is prepared to take a journey to the Towns on the lower Danube, Roumania, Odessa, Black Sea Towns, Rostoff on the Don, Tiflisre returning by South of Russia via Kieff. if the Company will agree to pay him the sum of £100 towards expenses (for the first journey only) plus 5% Commission.

It was decided not to pay the sum asked for but to offer a commission of 10% on all orders received & paid for from the new districts during the first twelve months

The following payments were authorized

Accounts	626. 17. 2
Salaries	29. 1. 8
£	655 18 10

Wm Noble Chairman

21 June 1889

June 21/89

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at Wm. Andrew's Office 1 Dean Street Newcastle on Friday the 21st June 1889

Present Wm. Noble Chairman
" Andrews
" Green
" Spence
† " Armstrong Solicitor

The minutes of the last meeting were read confirmed & signed

It was resolved. That Wm. Dodds the Secretary be authorized to sign on behalf of the Company the letter dated 21st June 1889 to F. H. Maclean Esq relative to the Attornment clause contained in the Mortgage of the Company's Works dated 15th March 1878 to the late T. Cuddas deceased & to the effect that the whole of the £7,000 secured is still owing.

It was also resolved that the costs of the Transfer be paid by the Company

The Secretary intimated that Wm. Coulthard offer to sell the land at present leased to the Co Closes on the 30th June & it was decided to ask him to allow same to remain open until 30th September

The Secretary read a letter dated 4th June from Wm. J. E. Kinzer refusing to accept the Company's terms for the proposed new journey to Russia The Black Sea &c.

It was resolved to accept Messrs Brunner Mond & Co's offer to supply the Company's consumption of Alkali during the next 12 months from 1st July 1889 at £4. 15. 0 per ton (less 1/6 per ton allowance for Cartage) delivered into the Works. Terms 2½% for Cash on 10th Month following delivery. or three months Nett

The Secretary read the following letter from Wm. Sowerby

The Old Rectory
Carshalton. Surrey
19 June 1889

Dear Sir

In reference to the board meeting on Friday. it is my desire that the Directors should discuss & settle their proposals to my son Wm. J. G. Sowerby as to the terms upon which he shall return to the Works as Manager and to submit them to him at the earliest possible date in order that the present uncertainty of management may be ended

Yours faithfully
(Signed) Anne Sowerby

To Wm. Dodds

And after careful discussion of the matter referred to I was instructed to reply that the Directors have no proposals to make to Wm. J. G. Sowerby

The following payments were authorized subject to Wm. Spence's examination

Accounts	443. 13. 8
Monthly Salaries	29. 1. 8
Interest to June 24th due to Wm Cruddas	94. 8. 6
	£567. 3. 10

Wm Noble Chairman

16 July 1889

July 16th/89

At a Meeting of Directors of Sowerby's Ellison Glass Works Limited held at Wm. Andrews Office 1 Dean Street Newcastle on Tuesday the 16th July 1889

Present Wm. Noble Chairman
" Andrews
" Spence
+ " Armstrong Solicitor

The Minutes of last meeting were read & adopted

The Secretary intimated that Wm. Coulthard had consented to leave his offer open until 30th September 1889

The Chairman read two letters from Wm. Green addressed to himself dated 9th & 11th July respectively resigning the management of the Works and requesting payment of the balance due to him & the Secretary was instructed to ask him to send an account of the amount claimed by him for Salary & otherwise to June 30th 1889

The Chairman also read a letter dated 11th July which he had received from Messrs Armstrong & Sons enclosing copy of a letter received by them from Messrs Robinson & Stannard Solicitors dated 10th July about Wm. Sowerby's proposed return to the Works as Manager. He read also his letter of 11th July to Messrs Armstrong & Sons with reference to

Messrs Robinson & Stannard's said letter & this letter
to Wm. Dodds dated 12th July declining to sign on that
date any cheques except that for the wages.

The Meeting agreed that it was absolutely necessary
to sign Cheques in favour of Messrs Innes & Co Ltd £33
for Red Lead account now overdue and Wm. Loveridge
£68. 15. 0 for Rent also overdue and the Cheques
were signed accordingly.

The Meeting also instructed that P. Regnets Cockoff
for £30. 15. 9 should be at once accepted & should
be paid at Maturity

Wm. Noble on behalf of The North Eastern Bank
gave notice that in case Wm. L. G. Sowerby is to
return to the Works, the overdraft must first be paid.

The Secretary read the following Telegram from
Messrs Robinson & Stannard. "Wm. Sowerby's Solicitors
"Impossible Wm. Sowerby can attend Directors"
"Meeting to day Notice unreasonably short must
"protect against resolutions passed without her"
"knowledge

The Meeting was adjourned to Tuesday the 23rd
July at 12.30 o'clock to be held at the Works

Wm Noble chairman

23 July 1889

23rd July 89

At a Meeting of the Directors of Sowerby's Ellison
Glass Works Ltd held at the Works on Tuesday
the 23rd July 1889

Present Wm. Noble Chairman
" Andrews
" Spence
" Armstrong Solicitor

The minutes of last meeting were read confirmed
& signed

Wm. Green's Salary account to June 30th 1889
viz £150 was passed, and ordered to be
placed to his credit

The Meeting agreed that it was absolutely
necessary to sign Cheques in favor of the
following accounts

Brunner Mond & Co Ltd	94. 0. 5
I. M. Bartlett	95. 6. 4
R. K. Learmont & Co	50. 14. 0
N. M. Costa	12. 18. 8
J. Dubb	13. 10. 3
	£266. 9. 8

and the Cheques were signed accordingly.

Wm. Green Memorandum dated 22nd July
suggesting an increase in discounts to Shippers
was read

It was resolved that in the absence of any communication from Wm. Sowerby at the next meeting of Directors, a Shareholders meeting must be called to consider the position of the Works

The meeting was adjourned to Saturday 27th July at 12 o'clock to be held at The North Eastern Bank. Newcastle

Wm Noble chairman
27 July 1889

27th July/89

At a meeting of the Directors of Sowerby Ellison Glass Works Ltd held at The North Eastern Bank Newcastle on Saturday the 27th July 1889

Present Wm. Noble Chairman
" Andrews
" Spence
& " Armstrong Solicitor

The Minutes of the last meeting were read Confirmed and signed

The Chairman read a letter received by Messrs Armstrong & Sons from Messrs Robinson & Stannard and Messrs Armstrong & Son's reply to same was reported after which it was resolved

copies follow - Wm

That Wm. Noble & Wm. Armstrong be empowered to do all that they think necessary in the way of making the future arrangements suggested in Messrs Robinson & Stannards letter

The next Directors meeting was ordered to be held on Wednesday 7th August

Resolved that Wm. Spence be empowered to pay such accounts as cannot be delayed

Wm Noble Chairman
7 August 1889

Copy

Eastcheap Buildings
19 Eastcheap
London E.C.
25th July 1889

Dear Sirs

Ellison Glass Works
Wm Sowerby

After careful deliberation over this matter we have concluded to advise Wm Sowerby that it is not to her best interests that her son Wm J. G. Sowerby should return to the management of these works in the teeth of the opposition of the whole board to such a course We shall advise Wm J. G. Sowerby to the same effect Of course this will come as a severe blow to both their ideas & must be compensated for at the same time we must insist upon a properly skilled Manager of the glasshouse and works being appointed immediately: who however will not interfere but will cooperate with the excellent work we understand from you the Secretary has been doing

With regard to Cuddas's Mortgage we cannot at the moment suggest a way of paying this off as much valuable time has been lost owing to the negotiations with Wm Maclean as you know - at this season of the year London is empty of many of its best business men, so we cannot see our way to introduce the loan into likely quarters

Some early arrangement will also have to be made as to introducing fresh capital into the business for payment of Wm Sowerby's arrears of & future interest & determining her true Mortgage debt: we may also suggest Wm J. G. Sowerby being given a seat on the board as his skill & knowledge might be used profitably by the directors. We should like at your convenience to have your full proposals & suggestions on the matter

Yours faithfully
(Signed) Robinson & Stannard

Messrs Geo Armstrong & Sons

Copy

Newcastle 26th July '89

Messrs Geo Armstrong & Sons

Dear Sirs

I return Messrs Robinson & Stannard's letter. They may be sure that Wm Sowerby's wishes will always have due consideration. Meanwhile as time presses it is desirable that the directors should know at once whether Wm Sowerby wishes you to have the Cuddas Mortgage

transfered in case I can find a lender: which it will be easy to do whenever she has consented to a proper reconstruction of the Company. I think you said that Messrs Robinson & Stannard had seen my letters to you of 25th Oct. 28th Dec, and 16th May

Yours faithfully
(Signed) P. Noble

Copy

Eastcheap Buildings
19 Eastcheap
London E.C.

Ellen Glass Works 27th July 1889

Dear Sir

We are in receipt of your letter of the 26th inst enclosing copy of a letter of the same date to yourselves from Wm Noble. We shall be glad if any reasonable arrangement can be made as suggested by Wm Noble for Cuddas's Mortgage to be transferred and we hope he will be able to find a transferee.

Our Wm Stannard is leaving Town in the middle of next week for a few weeks rest. but Wm Robinson would be pleased to see Wm Noble on Friday or Saturday next week to discuss any proposed plans

Yours truly
(Signed) Robinson & Stannard)

Messrs Armstrong & Sons

7th Aug 1889

At a meeting of the Directors of Sowerbys Ellen Glass Works held held at Wm Andrews office 1 Dean Street Newcastle on Wednesday the 7th August 1889

Present Wm Noble. Chairman
" Spence
& " Jack

The minutes of last meeting were read. confirmed & signed

The Half Yearly Balance Sheet dated 30th June/89 showing a loss of £1.279. 15. 0 was submitted & ordered to be abstracted & presented to the Shareholders

The following directors are entitled to remuneration for six months ending 30th June 1889

P. Noble	25. 0. 0
N. Andrews	25. 0. 0
G. H Spence	25. 0. 0
R. Green	25. 0. 0
	£100. 0. 0

which amount was ordered to stand over with arrears for 1888

It was resolved that Salaries £29. 1. 8 be paid & that Wm Spence decide which of the June accounts the total amount being £885. 8. 8. Cannot be delayed

P Noble chairman
28 Aug 1889

Aug 21st/89 The Shareholders meeting called for to day stands adjourned to August 28th owing to inability to get a quorum

A. Dodds

Aug 28th/89 The Adjourned meeting of Shareholders was held at the Works on Wednesday the 28th inst

Present. Wm Spence & Wm Jack.

There not being a quorum present the meeting was adjourned "sine die"

Geo. William Spence

R. Jack.

Aug 28th/89

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at the N.E. Bank Newcastle on Wednesday the 28th August 1889

Present Wm. Noble Chairman
" Spence
& " Jack

The Minutes of the last meeting were read Confirmed & signed

Wm. Noble reported that the Draft agreement embodying Scheme for reconstruction of Company is being settled by Counsel

Letters from Messrs Robinson & Stannard dated 19th, 23rd, & 26th August respectively & Wm. Noble's replies thereto dated 22nd & 24th August respectively were read & the meeting was adjourned until Saturday 31st August at Noon in order to consider the question asked in these letters about Wm. L.G. Sowerby.

It was resolved that Salaries £29. 1. 8 Acceptance £198. 4. 10 & W.D. Cudden £170. 12. 6 be paid. & that Wm. Spence decide which of the July Accounts the total amount being £754. 9. 3 Cannot be delayed

Wm Noble chairman

31 August 1889

Aug 31/89

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at the North Eastern Bank Newcastle on Saturday the 31st August 1889

Present Wm. Noble Chairman
" Spence
& " Andrews

The Minutes of the last meeting were read. Confirmed & signed.

Wm. Noble's letter of 29th inst to Messrs Robinson & Stannard & their letter in reply dated 30th inst stating that Wm. Sowerby was willing to resign her position as Director on the understanding that Wm. L.G. Sowerby is appointed in her place. she however, still retaining the power to nominate a Director so long as she retains the liability of Cudden's Mortgage & the Bank's Overdraft & until her contingent Claim under the new Scheme has been discharged were read and it was resolved to accept their proposal.

The next meeting was ordered to be held at The N.E. Bank on Saturday 7th Sept.

Wm Noble chairman

7 Sept 1889

Sept.r 7th

At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at the N. E. Bank Newcastle on ~~Octo~~ Saturday 7th September 1889

Present Wm. Noble Chairman

" Andrews

& " Spence

The Minutes of the last meeting were read, Confirmed, & signed.

Wm. Noble moved, & Wm. Andrews seconded, that subject to early qualification, Wm. J. G. Sowerby be appointed a Director in the place of Wm. Sowerby. which was carried

The Secretary was instructed to inform Wm. Green that the Directors think the selling charges higher than can be justified either by the Amount of sales, or by any reasonable expectation of profit & to ask what suggestions he can make for bringing the Company's expenses in this direction to what the business can afford.

The Draft agreement embodying scheme for reconstruction settled by Wm. Ridley was submitted

Bootle Chairman
12 Sept 1889

Sept 12th

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at the N. E. Bank Newcastle on Thursday 12th Sept.r 1889

Present Wm. Noble Chairman

" J. G. Sowerby

& " Andrews

The Minutes of the last meeting were read and approved

A letter dated 10th Sept from Wm. Green was read, & Wm. Noble was empowered to reply asking for his advice or suggestions for bringing the Co's travelling expenses & what the business can afford.

Wm. Noble was also empowered to make temporary arangements with Wm. J. G. Sowerby as to the Management of the Works.

It was resolved that the Mould Shop wages be reduced to the extent of £300 a year as suggested by Wm. Sowerby substituting H. Pitt for R. Sharp as foreman.

Also that the washing house wages, & Office wages, be reduced £16 & £90 per year respectively as suggested

Bootle Chairman
26 Sept 1889

Sept 26/89 At a meetng of the Directors of Sowerby's Ellison Glass Works Ltd. held at the N.E. Bank Newcastle on Thursday 26th September 1889.

Present Wm. Noble Chairman
" Andrews
" Sowerby
" Spence
" Armstrong Solicitor

The Minutes of the last meetng held 12th Sept were read, confirmed, & signed

The Draft agreement embodying scheme for reconstruction of Company with alterations was submitted by Wm. Armstrong

It was resolved that

The Transfer dated 21st Sept/89 of 20 Shares numbered from 591 to 610 both inclusive from Wm. A Sowerby to Wm. J. G. Sowerby be registered and a new Certificate for same was accordingly signed & sealed.

The Secretary called attention to Wm. Coulthards letter of 24th Inst respecting land for sale and it was resolved to Remit Wm. Coulthard for his offer expressing regret that the Coy cannot avail themselves of it.

The Secretary also read a letter from Wm. Bartlett offering to supply from 80 to 100 Tons of Small Coals weekly over the year 1890 at 4/2 per ton, Nett Cash, delivered into the Coys siding which was ordered to be accepted.

Wm. Sowerby suggested that in order to Cultivate a direct trade with the Hotels &c in the North a traveller be appointed at a small Wage & Commission, also, that the Company make the various articles suitable for electrical purposes, large orders for which were to be had in London, and other places. Which were agreed to.

Wm. Sowerby reported that it would soon be necessary to light a Furnace entirely for Blown goods.

Wm. Noble was empowered to write Wm. Green, stating that existing arrangements must terminate at the end of the present year.

It was decided that the appointment of Tom Cook as Glass house foreman at 3/- per week, be left in the hands of Wm. Sowerby.

It was ordered that Salaries £59.1.8, & Acceptance £133.0.0 be paid, & that, Wm. Spence decide which of the ~~July~~ August accounts, the total amount being £771.14.4, cannot be delayed.

Wm Noble Chairman
30 Oct 1889

Oct 30/89

At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at the N.E. Bank Newcastle on Wednesday the 30th Oct 1889

Present Wm Noble Chairman
" Sowerby
" Andrews
" Spence

The minutes of the last meeting held 26th Sept were read, approved, & signed.

The Secretary reported that the Coal Contract for 1890 had been completed on terms 2½% better than those of the offer sanctioned for acceptance at last meeting. the quantity to be from 100 to 120 Tons weekly.

It was resolved on the suggestion of the Contractor whenever the Supply under the existing Contract has been exhausted, that under the new Contract shall Commence.

The opinion of Wm Buckley on a point raised by Wm Ridley about the priority respecting Capital which is proposed for the Preference Shares, was submitted, wherein, Counsel says in answer to the enquiry "whether Preference Shares can be created so as to give a preference both as to Dividend and Capital and as to the latter whether the power is so clear that there can be no doubt"

"I am of opinion that under these Articles the Company have power to create shares with a preference as to capital as well as dividend, I do not feel any doubt upon the point"

The following letters from Wm Green dated 21st & 23rd October respectively were read

London Oct 21st 1889

Dear Wm Noble

I had anticipated your letter & having every desire to do all I can for the old place I make the following offer as a basis of negotiation

I propose to do the business of London Birmingham (by journeys as the Office lease is out Dec 31st this year) and the Country the terms enumerated on the sise sheets endorsed from the first of January 1890 for one year certain and then from year to year subject to six months notice to expire 31st Dec. in any year for a commission of 5% on Sales, such Commission to be guaranteed to be not less than £1.200 a year. The Company to find me a London Office and I will pay all expenses on it except such as refer to the Water part of the premises, and also to any alterations,

restorations, painting, papering etc: as well as other covenants in your lease at 19 Basinghall Street. I also agree to take your second floor at a rental of £60 per annum

Yours faithfully
(Signed) R. Green

P. Noble Esq

London Oct 23rd 1889

Dear Mr. Noble.

I will come up with pleasure but I would prefer going into the matter with you and Mr. Sowerby only, if it would be proper to do so.

The question of this Office being relet, has many bearings which I could not well go into by letter. I will talk it over when up. I cannot see the great saving: an Office to display 800 square feet of samples would cost £150. or more anywhere. Say when will suit you and I will come up

Faithfully Yours
(Signed) R. Green

P. Noble Esq.

and it was resolved to accept his offer to travel the Towns &c at present visited by him including Birmingham & district Commission to be 5% upon Sales effected by him, guaranteed to amount to £1.200 per Annum, arrangement to be terminable on four months notice at anytime, the Company to provide an Office in London only.

It was resolved that so much of the premises 19 Basinghall Street as are not to be occupied by the Company, to be put into the hands of an Agent for letting, and also that the Birmingham Office be closed at the termination of Lease.

The following payments were authorized subject to Mr. Spencer's examination

Accounts	917. 11. 6
Salaries	87. 5. 0
£	1004 16. 6

The Meeting was adjourned to Saturday 2nd Nov at 1 p.m. in the same place.

P. Noble Chairman
2 Nov 1889

Nov 2/89 At a meeting of the Directors of Sowerby's Ellison Glass Works Ltd held at the N. E. Bank Newcastle on Saturday 2nd November 1889

Present Wm Noble Chairman
" Andrews
& " Sowerby

The minutes of the last meeting held 30th Oct/89 were read. approved and signed.

The following letters with reference to Wm Greens reappointment, and the letting of the spare rooms in the London premises were read.

Newcastle upon Tyne
30th October 1889

Copy

Dear Wm Green

With reference to your favour of 21st inst. the Directors agree with you in thinking that the Birmingham Office might to be closed. on the expiry of the lease at the end of December and that the best arrangement for London would be as you suggest that the Company should provide premises and that all other expenses with the exceptions named in your favour of 21st inst should be borne by you. That your Commission shall be at the rate of five per cent upon sales effected by you with a guaranteed minimum of £1.200 per annum. The new arrangement to commence on 1st January next. and to be terminable at any time upon four months notice from either side upon payment of four months minimum guaranteed sum in lieu of notice.

The Directors think that the premises so far as not required by ourselves. should be placed in the hands of an Agent for letting. and they will take care that you have an opportunity of taking whatever part of the premises you may wish to have before any offer is made elsewhere.

The meeting was adjourned until Saturday at 1. o'clock.

Yours faithfully
(Signed) D. Noble

19 Basinghall Street
London 31st Oct 1889

Copy

Dear Wm Noble

I have to acknowledge receipt of yours Oct 30th in which you tell me that the Directors have adopted the suggestions I was invited to make. the new arrangement to commence the first of January

1890 terminable at 4 Months notice on either side

Faithfully Yours
(Signed) R. Green.

B. Noble Esq
Chairman of the Ellison Glass Works
Gateshead.

Wm. Green letter dated 31st October accepting the Company's terms was ordered to be stamped.

The Notice of extraordinary general meeting for passing resolutions for the creation of Preference Shares and as to supplemental agreement with Wm. Sowerby. was read, adopted, signed by the Secretary and ordered to be issued after having been submitted in proof to Messrs Robinson & Stannard. The Chairman being empowered to fix date for holding the meeting

The Secretary read letters from Wm. Green & Wm. Allen respecting the lease of the Birmingham Office which expires on the 25th Dec 1889.

It was ordered that Wm. Dodds visit Birmingham for the purpose of having the Company's property removed to the head Office & of arranging about dilapidations

The following letter from Wm. J. A. Dobbing was read

Copy

13 Wesley Street
Newcastle upon Tyne
31st October 1889

Messrs Sowerbys Ellison Glass Works
Gateshead

Gentlemen

A meeting of the Flint Glass Manufacturers (on the Tyne and Wear) will be held at the Crown Hotel Clayton Street Newcastle on Monday the 4th November at 3 p.m. when your attendance is requested

Yours faithfully
(Signed) J. A. Dobbing

and it was resolved ~~to take~~ that no notice be taken of it.

B. Noble chairman
27 November 1889

Nov 27th/89

At a meeting of the Directors of Sowerby's Ellison Glass Works Limited held at the N.C. Bank Newcastle on Wednesday 27th Nov 1889

Present Wm Noble Chairman
" Sowerby
" Andrews
+ " Spence

The minutes of the last meeting held 2nd Nov were read, confirmed & signed

A letter dated 16th November from Wm H. Sullivan asking if the Company required a representative in London was read & the Secretary was instructed to reply that at present the Company have no vacancies in London or elsewhere

A letter dated 14th November from Messrs Kindart & Co London respecting future journeys to Canada &c was also read: and it was resolved If Messrs Kindart & Co will undertake the journies, to pay them a commission of 5% on all Sales for the Company.

The Notice of the extraordinary meeting for confirming the resolutions to be brought before the meeting of Shareholders on the 28th instant, was read, adopted, & ordered to be issued to the Shareholders.

The following letter from Messrs Robinson & Stannard, & Wm Noble reply thereto, were read.

Eastcheap Buildings
19 Eastcheap
London E.C. 23rd Nov 1889

Dear Sir

Ellison Glass Works

We had a long discussion with Wm Sowerby when in town a few days since with reference to the general position and prospects of the Company, and are glad to find him so sanguine of their success. He states that he does not think the extra Capital to be raised by the preference Shares is absolutely necessary; and practically the first use of the money would be to pay Wm Sowerby her first proposed Debenture Bond of £1.372.5.2. We have communicated with Wm Sowerby upon this subject: and she instructs us that if the extra Capital can fairly be left unprovided for she is willing, having regard to the serious disadvantage in which these Preference shares will place the ordinary shareholders to waive the payment of her first Debenture Bond nominally due in December to the extent of at

least a £1000. If our instructions present a correct view of the situation, we think that the meeting of Shareholders might resolve to confirm the agreement already executed by Wm Sowerby and held by us in escrow. and resolve further that a supplemental agreement shall be executed embodying the ideas we have in this letter expressed.

Kindly give this your kind Consideration and if you wish to read this letter to the meeting we are quite willing, it should be done

Yours faithfully
(Signed) Robinson & Stannard

B. Noble Esq.

Newcastle upon Tyne
25th November 1889

Messrs Robinson & Stannard
19 Eastcheap
London E.C

Dear Sirs

While I think that the present position of the Ellison Glass Works justifies Wm Sowerby's being sanguine about them I cannot think that it would be prudent, or even right, to vary at all the agreement made after so much discussion and delay. I do not think that the Directors ought to call up more of the preference Capital than is actually required for the purpose of meeting the payments to Wm. Sowerby, or any other urgent demands; but it seems to me absolutely essential that £2.500 or £5000 of the preference Capital should be forthwith subscribed for the better security of her and of all concerned. I think you may rest assured that unnecessary calls will not be made

I am
Yours faithfully
(Signed) B. Noble

Wm Sowerby reported that the following Manufacturers from the Tyne & Wear. ourselves. G. Davidson & Co Greener & Co. Turnbull & Co. Sowerby & Co Kennington & Moore & Co have come to an understanding about prices and discounts to take effect from the 1st December next. and it was resolved that Wm Sowerby be authorized to conclude the agreement.

The following payments were authorized subject to Wm Spencer's examination

Accounts	Vol.	2. 0
Salaries		84. 5. 0
Paid the Chairman 14 Dec 1889	£	188. 7. 0